



SAN BENITO COUNTY COMMUNITY ACTION BOARD (CAB)

1161 San Felipe Road, Building B, Hollister, CA 95023

MINUTES

Mission: The Community Action Board is committed to advocate for the vulnerable population in our community with resources, knowledge, and opportunities for advancement and independence.

Vision: Ending Poverty by Empowering People

September 8, 2022 at 5:30 P.M.

Table with 4 columns: District, Representing the Low-Income (L), Representing the Board of Supervisors (P), and Representing the Private Sector (PR). Rows include districts 1-Dirks, 2-Kosmicki, 3-Hernandez, 4-Tiffany, and 5-Gonzales.

Chair, Ellen Laitinen, called the Meeting to order at 5:33 P.M.

I. General:

- A. Roll Call: Roll was taken to determine excused absences for attendance requirements.
B. Public Comment Period: No public comments were received.
C. Amendments to the Agenda: 1. Discussed was the order of consent and order of agenda. 2. Update Membership vacancies as there are currently 4 vacancies.

II. Consent Agenda: Discussion was held on the agenda format changes as made by county counsel. Staff explained those changes and it was decided by the CAB members at the meeting to go with the recommendations based on the BOS agenda format. Motion to approved A&B and pull section II, C for discussion Yolanda Delgado/Christy Eggers.

- A. Approval of Minutes: The July 14, 2022, CAB meeting minutes are enclosed for review and approval. M/S/C Yolanda Delgado/ Juan Cruz
B. Resolution for Remote Meetings: Adopt AB361 Resolution to continue teleconferenced meetings. Attached is the AB361 Legislation along with the resolution.

III. Consent Items pulled for discussion: Grant and Program Updates: Standard 5.9 The department's tripartite board/advisory body receives programmatic reports at each regular board/advisory meeting. Standard 8.7 The tripartite board/advisory body receives financial reports at each regular meeting, for those program(s) the body advises, as allowed by local government procedure.



- A. **CAB Year to Date Program Outcomes:** Enclosed were the HOME Resource Center Reports and YTD report on services provided from January 1, 2022 to August 31, 2022 for CSWD programs to include winter shelter program, emergency rental assistance, LIHEAP, etc. CAB members requested to see how much funding is remaining for the each program/service in the report.
- B. **CAB Training & Volunteer Hours:** *Standard 5.8: The governing board members have been provided training on their duties and responsibilities within the past 2 years.* Reminder to board members to submit any volunteer hours for activities where CAB was promoted/represented. CalCAPA training videos that are available for CAB viewing on the website at: <https://www.sbccab.com/about>.
- C. **Racial Equity Presentation:** Staff provided a presentation and YouTube video link <https://www.youtube.com/watch?v=CoQ38sglCZ0> on what is Racial Equity.

IV. **Information Items and/or Announcements**

- A. **Board Membership:** Currently there are three (4) vacancies: District #1-Representative of the Low-Income, District #2-Representative of the Low-Income and District #5-Representative of the Low-Income and District #5 Representative of the Private Sector.
- B. **CAB Retreat:** Board and Staff discussed rescheduling the Retreat and decided upon Saturday, December 3, 2022 from 9 A.M. to 3 P.M. at CSWD.
- C. **Committee Updates:** *Standard 6.1 The department has a strategic plan, or comparable planning document, in place that has been reviewed and accepted by the tripartite board/advisory body within the past 5 years. If the department does not have a plan, the tripartite board/advisory body will develop the plan.*
 - 1. **Strategic Planning Committee (SPC):** The SPC minutes for July 26, 2022 were enclosed. The next meeting is scheduled for October 4, 2022 at 5 P.M.
 - 2. **Bylaws Committee:** No update.
 - 3. **Racial Equity Ad Hoc Committee:** Staff will schedule the Racial Equity Ad hoc Committee meeting.
 - 4. **Ad Hoc Committee for Youth (YC):** Discussed was rescheduling the Youth In Action event however, no date has been set. Christy stated there is a community group “**San Benito County Community Center Coalition**” (SBCCCC) that has formed with the similar vision for a community center. Would like to discuss further at the next meeting and invite them to the present at the October. Staff has been contacted by the SBCCCC and will be meeting with one of the partners on September 8, 2022 to gather more information and invited CAB members to join the meeting at 829 San Benito Street at 10am. Christy will invite SBCCCC to the next meeting.
 - 5. **Home Loan Committee:** The board approved Supervisor Betsy Dirks. Committee members can meet within the next month or two in order to review remaining funds.
 - 6. **Membership Committee:** Committee Members may provide an update. Board members requested staff create a flier to promote vacancies and post at the agency.

V. **Regular Agenda:**

- A. **Outreach/Volunteer Opportunities**: Staff and board members discussed outreach/volunteer opportunities to promote the CAB and signed up to provide the public comment on programs/services at the at following BOS meetings:

BOS Meeting Date	Board Member
September 27	Christy Eggers
October 11	Amy Bravo
November 8	Tonia Sunseri
November 22	Ellen Laitinen
December 13	Yolanda Delgado

VI. **Additional Information**:

- A. **Severe Weather Energy Assistance and Transportation Services (SWEATS)**: CSWD launched the SWEATS program on September 6, 2022. This program offers low-income the use of portable air conditioning units during extreme heatwaves. Since the program launched, staff have already issued 18 air conditioners.

- VII. **Adjourn**: to next meeting on October 13, 2022 at 5:30 P.M. ***M/S/C Christy Eggers/Tonia Sunseri 6:49 P.M.***