



SAN BENITO COUNTY COMMUNITY ACTION BOARD (CAB)

1161 San Felipe Road, Building B, Hollister, CA 95023

MINUTES

Thursday October 13, 2022 at 5:30 P.M.

Mission: The Community Action Board is committed to advocate for the vulnerable population in our community with resources, knowledge, and opportunities for advancement and independence.

Vision: Ending Poverty by Empowering People

Table with 4 columns: District, Representing the Low-Income (L), Representing the Board of Supervisors (P), and Representing the Private Sector (PR). Rows include districts 1-Dirks, 2-Kosmicki, 3-Hernandez, 4-Tiffany, and 5-Gonzales.

NOTICE OF TEMPORARY PROCEDURES FOR THE COMMUNITY ACTION BOARD

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic.

The meetings are open to the public, under the following conditions: All Attendees may attend the Board meeting in person and follow the State guidelines.

This meeting can be accessed at the following link:

Join Zoom Meeting

https://us06web.zoom.us/j/93659942862?pwd=YmY0VHN0NnU2dEh0Ynk5ckY0ZngyZz09

Meeting ID: 936 5994 2862 - Passcode: 252970

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AGENDA

Thursday October 13, 2022 at 5:30 P.M.

Voting: Voting was conducted between 5:15-5:30 pm to fill the position for representative of the low-income for district #1.

Vice Chair, Kristy Eggers, called the Meeting to order at 5:30 P.M.

I. **General:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were excused by the chair. Ellen Laitinen was excused.

B. **Public Comment Period:** No public comments were received.

C. **Guest Speaker:** Lisa Faulkner from First V provided a power point presentation for the **San Benito County Community Center Coalition**" (SBCCCC). The purpose of the presentation was to discuss the vision for the Community Resiliency Center. Members discussed the possibility of collaborating with the project but was tabled for the next meeting for discussion and direction. No action was taken at this time.

D. **Amendments to the Agenda:** No amendments were made to the agenda.

II. **Consent Items:** The Consent items were approved altogether. **M/S/C Mel Tungate/Dennis Wightman**

A. **Approval of Minutes:**

The September 8, 2022, CAB meeting minutes were enclosed for review and approval.

B. **Resolution for Remote Meetings:** Adopt AB361 Resolution to continue teleconferenced meetings. Attached is the AB361 Legislation along with the resolution.

III. **Regular Agenda:**

A. District #1- Representative of the Low-Income: Monica Hernandez was voted to represent District #1. **M/S/S Jessica Wohlander / Daren Kortsen**

Informational Items and/or Announcements:

B. **Grant and Program Updates:** *Standard 5.9 The department's tripartite board/advisory body receives programmatic reports at each regular board/advisory meeting. Standard 8.7 The tripartite board/advisory body receives financial reports at each regular meeting, for those program(s) the body advises, as allowed by local government procedure.*

1. **Programs Report:** Enrique Arreola provided an update on various grants and homeless programs using a power point presentation.

C. **Committee Updates:**

- **Programs & Planning Committee:** With the vacancies of Nelda Escamilla and Jim Whitehead, there is a need to appoint a new committee chair. Mel Tungate nominated Christy Eggers be the Chair of the committee. Christy accepted the nomination.

M/S/C Mel Tungate / Jessica Wohlander

- **Membership Committee**: Juan Cruz had nothing to report at this time.
- **Racial Equity Ad Hoc Committee**: Enrique Arreola provided a summary update on the committee meeting held on October 6, 2022. The committee will continue to discuss next steps which can include assessing clients being served at the shelter or within other programs and the possibility of contracting with a consultant to develop a County Equity and diversity report to better understand local disparities and identify strategies for improvement and inclusion.
- **Strategic Planning Committee (SPC)**: *Standard 6.1 The department has a strategic plan, or comparable planning document, in place that has been reviewed and accepted by the tripartite board/advisory body within the past 5 years. If the department does not have a plan, the tripartite board/advisory body will develop the plan.* The notes from the October 4, 2022 SPC were enclosed. Christy Eggers reported on the SPC.
- **Ad Hoc Committee for Youth (YC)**: Christy Eggers provided a summary and facilitated a discussion on providing a letter of support for First 5. This item will be placed on the agenda for November.

IV. **Additional Informational and /or Announcements:**

- A. **New Board Membership**: Currently there are three (3) vacancies: District #2-Representative of the Low-Income and District #5-Representative of the Low-Income and District #5 Representative of the Private Sector.
- B. **Term Expiration**: The term for Ellen Laitinen, District #1-Representative of the Private Sector is expired on October 22, 2022. Pursuant to CAB Bylaws members will need to submit a new application to be considered for the reappointment. Ellen Laitinen turned in an application to be considered for reappointment. The CAB will take action at the next meeting.
- C. **CAB Retreat**: The CAB retreat is rescheduled for December 3, 2022 from 9am-3pm at CSWD.
- D. **CAB Training & Volunteer Hours**: *Standard 5.8: The governing board members have been provided training on their duties and responsibilities within the past 2 years.*
 - Reminder to board members to submit any volunteer hours for activities where CAB was promoted/represented. CalCAPA training videos that are available for CAB viewing on the website at: <https://www.sbccab.com/about>.
- E. **Outreach/Volunteer Opportunities**: Staff and board members may provide an update on upcoming outreach/volunteer opportunities to promote the CAB and attending the Board Of Supervisors (BOS) meeting to share on CAB programs/services. No updates provided. Jessica Wohlander will attend BOS meeting in October.

- V. **Adjourn**: The meeting was adjourned at 7:25 p.m. M/S/C Mel Tungate / Jessica Wohlander
The next meeting scheduled for Thursday, November 11, 2022.