



SAN BENITO COUNTY COMMUNITY ACTION BOARD (CAB)

CAB Strategic Planning Committee Meeting

MINUTES

January 24, 2023 - 5:00 P.M.

Standard 6.1 The department has a strategic plan, or comparable planning document, in place that has been reviewed and accepted by the tripartite board/advisory body within the past 5 years. If the department does not have a plan, the tripartite board/advisory body will develop the plan. Quorum Met: Yes [X] No [] *=Excused Absence*Chair, ** Co-Chair, *** Secretary

Table with 3 columns and 2 rows listing attendees: Ellen Laitinen #1*, Christy Eggers #3**, Jessica Wohlander #2***, Juan Cruz #3, Dennis Wightman #4, Yolanda Delgado #2 (Alternate)

Mission: The Community Action Board is committed to advocate for the vulnerable population in our community with resources, knowledge, and opportunities for advancement and independence.

Vision: Ending Poverty by Empowering People

Ellen Laitinen, called the meeting to order at 5:05 P.M.

I. General:

- A. Roll Call: Roll was taken to determine excused absences for attendance requirements.
B. Public Comment Period: None received.

II. Regular Agenda:

- A. Approval of Strategic Planning Committee (SPC) Minutes: The July 26, 2022 SPC meeting minutes are enclosed for review and approval. No action taken.
B. Strategic Plan: Review enclosed Strategic Goals and assess needs/updates.
1. Community Youth Center: Christy reported on the Community Center Coalition and their request for CAB to provide a letter of support. Lisa Faulkner presented at the CAB and will Lisa Faulkner will draft a letter of support for the CAB's approval. Discussed was the Youth Alliance - Community Impact Center, has a youth center and does CAB wish to partner?
2. Summer Youth Program: There was a possible funding source but after analyzing the grant it was highly competitive and required a lot of time and CSWD doesn't have the staff capacity to pursue. The goal is to obtain \$80,000 to move forward with a program in partnership with Workforce Innovation & Opportunity Act (WIOA) funding. CSWD has used Discretionary funding but right now there are no funds; however, our grant writer is seeking funds.
3. Youth Outreach Meeting: Discussed was the initial goal of the Youth ad Hoc Committee which is for the youth to have a voice in decision making. This may mean simply having committee members attend established youth committees and report back to the CAB what those committees are doing. Members will also connect with the Community Engagement Liaison through ASB club at the High School.



- C. **Goal #1 Action 1**: Discussed the possibility of utilizing Community Development Block Grant (CDBG) funding for a summer youth work experience program and partnering with Workforce Innovation and Opportunities Act (WIOA). Change the due date to pending based on the CDBG Notice of Funding (NOFA) being released. Update expected outcomes. Change status to RED.
 - 1. **Goal #1 Action 1-Youth Center**: Collaboration with Partner Agencies, Youth Center Coalition/Lisa Faulkner. Change status to RED
 - B. **Goal #1 Action 2**: Table Partnership with WDB to leverage funding. Change status to YELLOW.
 - C. **Goal #1 Action 3**: Part 1-Youth Voice, Part 1 Development of committee representing the 5 districts. Status YELLOW
 - D. **Goal #2 Action 1**: Remove CAB from Staff responsible and add Youth Alliance will lead. Change status to YELLOW.
 - E. **Goal #2 Action 2**: HomeKey Rd2 funded. WPC there are no additional plans. CDBG to assist with infrastructure. Status YELLOW.
 - F. **Goal #2 Action 3**: This is ongoing – change status to YELLOW
 - G. **Goal #2 Action 4**: HomeKey Rd3 awarded and allows for acquisition and rehabilitation of permanent housing. Chappell property purchased. 1 unit is a 3 bedroom home. In process is purchase of Wiebe Motel (24 room) and SureStay (42 room) for conversion to low-income housing. Change status to YELLOW up to 50% complete.
 - H. **Goal #2 Action 5**: Dennis Wightman is the primary and Christy Eggers is the Alternate to attend the Homeless Taskforce meetings. Change status to GREEN.
 - I. **Goal #2 Action 6**: The Matrix has been updated and will be provided to staff at the next meeting. Change status to GREEN.
 - J. **Goal #3A Action 1**: Request for CAB to attend BOS meeting has gone out. Staff to follow-up at the next meeting. CAB to continue to submit monthly volunteer forms. Change status to YELLOW.
 - K. **Goal #3A Action 2**: Invite local and State elected officials to Public Hearings, Community Conversations and other special events related to CAB and the services we provide. Status RED
 - L. **Goal #3A Action 3**: Remove as it is the same as action #1.
 - M. **Goal #3B Action 1 and 2**: No changes to: Community Youth Event (Rally). Partnership with Youth alliance, secure temp staff to plan event. Status RED
 - N. **Goal #3B Action 3**: Added list of events. Youth Expo, National Night Out, Winter Shelter Holiday Party, Spring Cleanup, Farmers Market, , Dinner at Homeless Shelter, etc. Change status to YELLOW.
 - O. **Goal #4 Action 2**: Prison 2 Employment (P2E) 3 Grant secured.
 - P. **Other**: None.
- II. **Adjourn**: The meeting adjourned at 6:46 P.M. *M/S/C Christy Eggers/Juan Cruz.*