



June 30, 2021

ATTENTION: CSBG Field Operations Unit
Department of Community Services and Development
2389 Gateway Oaks Drive, Ste. 100
Sacramento, CA 95833

Field Operations Department

In our efforts to provide resources and services to our low-income community it is our pleasure to submit our 2022/2023 Community Action Plan (CAP) for San Benito County Community Services & Workforce Development (CSWD).

CSWD is the primary agency working to address the needs of our low-income community. Although the economy is improving, low-income residents are still facing many challenges with the high cost of living and high housing rentals. San Benito County's unemployment rate is higher than the State and national average. Employment needs continue to be addressed by working with the Workforce Development Board (WDB) on workforce development programs, such as, on-the-job training, vocational training, summer youth employment, job search assistance, interview/resume preparation and the other services offered to job seekers through the America's Job Center of California (AJCC).

Housing needs continue to exist as families in need of emergency shelter frequently cite the unavailability of rental housing that is within their budget as a primary reason for their homelessness. The housing inventory is very low and it is very expensive to rent, especially for low-income residents. CSWD continues to offer safety net services to our low-income residents. These services may include rental assistance, food assistance, utility and weatherization assistance and emergency shelter.

CSBG funds are used primarily to support grants for some of the programs mentioned that come with insufficient or no funding for staffing and typical overhead costs, such as rents and utilities.

As requested, we have included our 2022/2023 Community Action Plan (CAP).

Sincerely,

A handwritten signature in blue ink, appearing to read "Enrique Arreola".

Enrique Arreola
Deputy Director



COMMUNITY ACTION BOARD & WORKFORCE Development BOARD

SERVING SAN BENITO COUNTY SINCE 1978

The County CSWD is an equal opportunity employer/program



2022/2023 Community Needs Assessment and Community Action Plan

California Department of
Community Services and Development

Community Services Block Grant



San Benito County



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Introduction

The Department of Community Services and Development (CSD) has developed the 2022/2023 Community Needs Assessment (CNA) and Community Action Plan (CAP) template for the Community Services Block Grant (CSBG) network. Each agency must submit a completed CAP, including a CNA to CSD on or before **June 30, 2021**. In an effort to reduce administrative burden during the Novel Coronavirus (COVID-19) pandemic, CSD has made changes to the CAP template. The changes are detailed below in the “What’s New for 2022/2023?” section. Provide all narrative responses in 12-point Arial font with 1.5 spacing. When the CNA and CAP are complete, they should not exceed 52 pages, excluding the appendices.

Purpose

Public Law 105-285 (the CSBG Act) and the California Government Code require that CSD secure a CAP, including a CNA from each agency. Section 676(b)(11) of the CSBG Act directs that receipt of a CAP is a condition to receive funding. Section 12747(a) of the California Government Code requires the CAP to assess poverty-related needs, available resources, feasible goals and strategies that yield program priorities consistent with standards of effectiveness established for the program. Although CSD may prescribe statewide priorities or strategies that shall be considered and addressed at the local level, each agency is authorized to set its own program priorities in conformance to its determination of local needs. The CAP supported by the CNA is a two-year plan that shows how agencies will deliver CSBG services. CSBG funds are by their nature designed to be flexible. They shall be used to support activities that increase the capacity of low-income families and individuals to become self-sufficient.

Federal CSBG Programmatic Assurances and Certification

The Federal CSBG Programmatic Assurances are found in section 676(b) of the CSBG Act. These assurances are an integral part of the information included in the CSBG State Plan. A list of the assurances that are applicable to CSBG agencies has been provided in the Federal Programmatic Assurances section of this template. CSBG agencies should review these assurances and certify that they are in compliance.

State Assurances and Certification

As required by the CSBG Act, states are required to submit a State Plan as a condition to receive funding. Information provided in agencies’ CAPs will be included in the CSBG State Plan. Alongside Organizational Standards, the state will be reporting on [State Accountability Measures](#) in order to ensure accountability and program performance improvement. A list of the applicable State Assurances and the agency certification for them are found in the State Assurances section of this template.

Compliance with CSBG Organizational Standards

As described in the Office of Community Services (OCS) [Information Memorandum \(IM\) #138 dated January 26, 2015](#), CSBG agencies will comply with implementation of the Organizational Standards.

CSD has identified the Organizational Standards that are met through the completion of the CAP and the CNA. A list of Organizational Standards that will be met upon completion of the CAP can be found in the Organizational Standards section of this template. Agencies are encouraged to utilize this list as a resource when reporting on the Organizational Standards annually.

What's New For 2022/2023?

Two-Part Layout. The 2022/2023 template has been divided into two parts:

Part I: Community Needs Assessment (CNA); and

Part II: Community Action Plan (CAP).

The CNA portion has sections for the needs assessment narrative and the results. Surveys and analysis documents may be attached as appendices. The CAP portion encompasses all the usual topics such as Vision and Mission Statement, Tripartite Board of Directors, Service Delivery System, Linkages, Monitoring, etc.

Revised Public Hearing Section. In addition to including the statute for the public hearing requirement, CSD has incorporated new guidelines for issuing the Notice of Public Hearing and the draft CAP, and documenting low-income testimony delivered at the public hearing. The Low-Income Testimony and Agency Response document will be required as an appendix. See the section on Public Hearing(s) for more details.

CNA Helpful Resources. Part I: Community Needs Assessment contains resources on conducting a needs assessment, influence of COVID-19 on the process, and updated links to state and national quantitative data sets.

Revised and Reduced Narrative Sections. Every effort has been made to reduce the administrative burden of conducting a CNA and preparing a CAP during an active pandemic. Although these tasks are fundamental to CSBG and should not be overlooked, CSD is aware of the reduced capacity and other circumstances under which many of the agencies are functioning. CSD has removed questions, utilized check boxes when possible, and made some questions optional. Many questions about the federal and state assurances have been removed. However, agencies are still required to certify that they are in compliance with the assurances. In the sections pertaining to the Tripartite Board of Directors and Linkages, for instance, agencies may indicate whether there are changes to the response in the 2020-2021 CAP or whether they would like CSD to accept the 2020-2021 CAP response without adaptations. Please keep in mind that these flexibilities are made because of the COVID-19 pandemic and may not be utilized in future years.

Additional Information. CSD has added a section to address disaster preparedness and agency capacity building. While this information is not directly mandated by statute, it is important to know agencies have disaster response plans in place and are making efforts to increase their own capacities. Responses to these questions are optional.

Federal and State Assurances Certification. Pertaining to the federal and state assurances, CSD removed questions where possible. If compliance to an assurance could be demonstrated without a

narrative, the question was removed. However, agencies will still be required to certify that the Federal CSBG Programmatic Assurances and the State Assurances are being met. Agency certifications are found in those sections.

CSBG State Plan References. Information for the CSBG State Plan comes largely from CAPs submitted by agencies. To help agencies understand their roll in preparing the CSBG State Plan, CSD has indicated which questions contribute to the development of the annual CSBG State Plan.

Checklist

- Cover Page and Certification**
- Public Hearing(s)**

Part I: Community Needs Assessment

- Narrative**
- Results**

Part II: Community Action Plan

- Vision Statement**
- Mission Statement**
- Tripartite Board of Directors**
- Service Delivery System**
- Linkages and Funding Coordination**
- Monitoring**
- Data Analysis and Evaluation**
- Additional Information (Optional)**
- Federal CSBG Programmatic Assurances and Certification**
- State Assurances and Certification**
- Organizational Standards**
- Appendices**

COMMUNITY SERVICES BLOCK GRANT (CSBG)
2022/2023 Community Needs Assessment and Community Action Plan
Cover Page and Certification

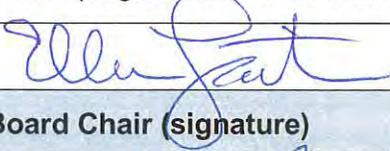
Agency Name	San Benito County Community Services and Workforce Development
Name of CAP Contact	Enrique Arreola
Title	Deputy Director
Phone	831-634-4918
Email	earreola@cosb.us

CNA Completed MM/DD/YYYY:
 (Organizational Standard 3.1)

06/23/2021

Board and Agency Certification

The undersigned hereby certifies that this agency complies with the Federal CSBG Programmatic and State Assurances as outlined in the CSBG Act and California Government Code, respectively for services provided under the Federal Fiscal Year 2022/2023 Community Action Plan. The undersigned further certifies the information in this Community Needs Assessment and the Community Action Plan is correct and has been authorized by the governing body of this organization. (Organizational Standard 3.5)

Ellen Laitinen		6/30/2021
Board Chair (printed name)	Board Chair (signature)	Date
Enrique Arreola		6/30/21
Executive Director (printed name)	Executive Director (signature)	Date

Certification of ROMA Trainer/Implementer (If applicable)

The undersigned hereby certifies that this agency's Community Action Plan and strategic plan documents the continuous use of the Results Oriented Management and Accountability (ROMA) system (assessment, planning, implementation, achievement of results, and evaluation).

NCRT/NCRI (printed name)	NCRT/NCRI (signature)	Date

CSD Use Only

Dates CAP (Parts I & II)		Accepted By
Received	Accepted	

Public Hearing(s)

California Government Code Section 12747(b)-(d)

State Statute Requirements

As required by California Government Code Section 12747(b)-(d), agencies are required to conduct a public hearing for the purpose of reviewing the draft CAP. All testimony presented by low-income individuals and families during the public hearing shall be identified in the final CAP. Agencies shall indicate whether or not the concerns expressed by low-income individuals and families have been addressed. If an agency determines that any of the concerns have not been addressed in the CAP, the agency shall include in its response document, information about the concerns and comment as to their validity.

Public Hearing Guidelines

Notice of Public Hearing

1. Notice of the hearing and comment period must be published at least 15 calendar days prior to the public hearing.
2. The notice may be published on the agency's website, Facebook page, social media channels, and/or in newspaper(s) of local distribution.
3. The notice must include information about the draft CAP; where members of the community may review, or how they may receive a copy of, the draft CAP; the dates of the comment period; where written comments may be sent; date, time, and location of the public hearing; and the agency contact information.
4. The comment period should be open for at least 15 calendar days prior to the hearing. Agencies may opt to extend the comment period for a selected number of days after the hearing.
5. The draft CAP must be made available for public review and inspection at least 30 days prior to the hearing. The draft CAP can be posted on the agency's website, Facebook page, social media channels, and distributed electronically or in paper format.
6. Attach a copy of the Notice(s) of Public Hearing as Appendix A to the final CAP.

Public Hearing

1. Agencies must conduct at least one public hearing on the draft CAP.
2. Public hearing(s) shall not be held outside of the service area(s).
3. Low-income testimony presented at the hearing or received during the comment period must be memorialized verbatim in the Low-Income Testimony and Agency's Response document and appended to the final CAP as Appendix B.
4. The Low-Income Testimony and Agency's Response document should include the name of low-income individual, his/her verbatim testimony, an indication of whether or not the need was addressed in the draft CAP, and the agency's response to the testimony if the concern was not addressed in the draft CAP.

Guidance for Public Hearings During COVID-19

The COVID-19 pandemic poses unique challenges to fulfilling the public hearing requirement. CSD asks that agencies adhere to state and county public health guidance to slow the spread of the virus and ensure public safety. The health and safety of agency staff and the communities you serve is paramount. If a public hearing cannot be conducted in person, CSD encourages agencies to utilize other formats or methods that will still adhere to the state and county public health guidance. If conducting a public hearing through other formats or methods is still not possible, agencies must contact their Field Representative at CSD at least 30 days prior to the submission of the CAP for additional guidance. Agencies will be required to provide documentation to support their constraints to meet the public hearing requirement.

Public Hearing Report

Date(s) of Public Hearing(s)	April 8, 2021 – CAB Meeting June 22, 2021 - BOS
Location(s) of Public Hearing(s)	Zoom
Dates of the Comment Period(s)	May 30 – June 30, 2020
Where was the Notice of Public Hearing published? (agency website, newspaper, social media channels)	<ul style="list-style-type: none"> • Agency Website • Benitolink • Facebook • Instagram
Date the Notice(s) of Public Hearing(s) was published	BenitoLink: 3/22/21 Facebook: 3/12/21 Instagram: 3/12/21
Number of Attendees at the Public Hearing(s) (Approximately)	April 8, 2021 – 8 June 22, 2021 – 6*
*There were no public present at the Public Hearing. Those in attendance were the BOS, their staff, and CSWD Deputy Director.	

Part I: Community Needs Assessment

CSBG Act Section 676(b)(11)

California Government Code Section 12747(a)

Helpful Resources

In 2011, NASCSP published a [Community Action to Comprehensive Community Needs Assessment Tool](#) that supports planning and implementing a comprehensive CNA. The tool lays out design choices, planning steps, implementation practices, analysis, and presentation options.

The National Community Action Partnership has [resources](#) such as an online Community Needs Assessment Tool and information about conducting a needs assessment during the COVID-19 pandemic. The Partnership also has a [Data Hub](#) designed specifically for the community needs assessment process.

To provide a comprehensive “picture” of the community needs in your service area(s), agencies will collect and analyze both quantitative and qualitative data. Links to several national and state quantitative data sets are given below. Local and agency data also provide information about the needs of the community.

National and State Data Sets			
U.S. Census Bureau Poverty Data	U.S. Bureau of Labor Statistics Economic Data	U.S. Department of Housing and Urban Development Housing Data & Report	U.S. Department of Health and Human Services Data Portal
Baseline Census Data by County	National Low-Income Housing Coalition Housing Needs by State	National Center for Education Statistics IPEDS	
California Department of Finance Demographics	California Attorney General Access RSS Data	California Department of Public Health Various Data Sets	California Governor's Office Covid-19 Data
California Department of Education School Data via DataQuest		California Employment Development Department UI Data by County	

Community Needs Assessment Narrative

CSBG Act Sections 676(b)(3)(C), 676(b)(9)

Organizational Standards 1.1, 1.2, 2.2, 3.2, 3.3, 3.4

State Plan

1. How did the agency share the CAP, including the CNA, with the community, stakeholders, partner organizations? (Check all that apply.)

- The agency's website
- Posted on the agency's Facebook page
- Electronic reports were sent
- Printed copies were distributed
- Social media channels
- Other

2. Describe how your agency collected and included current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for your service area. (Organizational Standard 3.2, State Plan)

CSWD uses an on-line tool (CAP60) to collect client data which includes client demographics related to gender, age, race/ethnicity, and income.

3. Describe the geographic location(s) that your agency is funded to serve. If applicable, include a description of the various pockets, high-need areas, or neighborhoods of poverty that are being served by your agency.

San Benito County. Hollister is the main city in San Benito County with a population of 60,376.

4. Indicate from which sources your agency collected and analyzed quantitative data for the CNA. (Check all that apply.) (Organizational Standard 3.3)

Federal Government/National Data Sets

- Census Bureau
- Bureau of Labor Statistics
- Department of Housing & Urban Development
- Department of Health & Human Services
- National Low-Income Housing Coalition
- National Center for Education Statistics
- Other online data resources
- Other

Local Data Sets

- Local crime statistics
- High school graduation rate
- School district school readiness
- Local employers
- Local labor market
- Childcare providers
- Public benefits usage
- County Public Health Department
- Other

California State Data Sets

- Employment Development Department
- Department of Education
- Department of Public Health
- Attorney General
- Department of Finance
- State Covid-19 Data
- Other

Surveys

- Clients
- Partners and other service providers
- General public
- Staff
- Board members
- Private sector
- Public sector
- Educational institutions

Agency Data Sets

- Client demographics
- Service data
- CSBG Annual Report
- Client satisfaction data
- Other

5. If you selected "Other" in any of the data sets in Question 4, list the additional sources.

KidsData.org, <https://datausa.io/profile/geo/san-benito-county-ca>,

6. Indicate the approaches your agency took to gather qualitative data for the CNA. (Check all that apply.) (Organizational Standard 3.3)

Surveys

- Clients
- Partners and other service providers
- General public
- Staff
- Board members
- Private sector
- Public sector
- Educational institutions

Interviews

- Local leaders
- Elected officials
- Partner organizations' leadership
- Board members
- New and potential partners
- Clients

Focus Groups

- Local leaders
- Elected officials
- Partner organizations' leadership
- Board members
- New and potential partners
- Clients
- Staff

 Community Forums **Asset Mapping** **Other**

7. If you selected “Other” in Question 6, please list the additional approaches your agency took to gather qualitative data.

8. Describe your agency's analysis of the quantitative and qualitative data collected from low-income individuals and families. Include a description of the data collected. (Organizational Standards 1.1, 1.2, 3.3; State Plan)

OS 1.1, 1.2- Data is used to determine needs, trends, and gaps. This information is then forwarded to the CAB to decide what types of services to provide based on priorities and for the development of program strategies and improvements.

OS 3.3 CSWD uses online surveys, questionnaires, telephone interviews, outreach opportunities as well as our in-house on-line data collection tool on demographics, services provided, and waiting lists to determine needs of the community which are then analyzed as part of the CNA.

9. Summarize the data gathered from each sector of the community listed below and detail how your agency used the information to assess needs and resources in your agency's service area(s). Your agency must demonstrate that each sector was included in the needs assessment; A response for each sector is required. (CSBG Act Sections 676(b)(3)(C), 676(b)(9); Organizational Standard 2.2; State Plan)

A. Community-based organizations:

In 2021 San Benito CAB developed and conducted a community wide survey. The survey was available online to the community at large and was sent directly community organizations.

B. Faith-based organizations:

In 2021 San Benito CAB developed and conducted a community wide survey. The survey was available online to the community at large and was sent directly faith-based community.

C. Private sector (local utility companies, charitable organizations, local food banks):

In 2021 San Benito CAB developed and conducted a community wide survey. The survey was available online to the community at large and was sent directly to Private sector businesses.

D. Public sector (social services departments, state agencies):

In 2021 San Benito CAB developed and conducted a community wide survey. The survey was available online to the community at large and was sent directly to the Public sector

E. Educational institutions (local school districts, colleges):

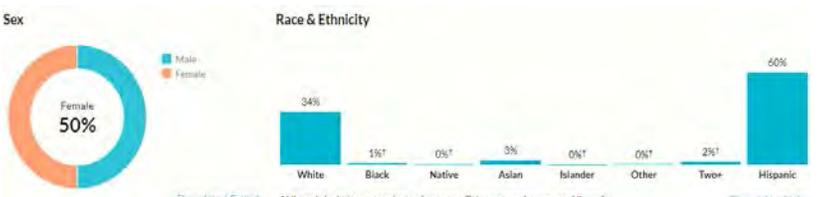
In 2021 San Benito CAB developed and conducted a community wide survey. The survey was available online to the community at large and was sent directly educational institutions.

10. “Causes of poverty” are the negative factors that create or foster barriers to self-sufficiency and/or reduce access to resources in communities in which low-income individuals live. After review and analysis of the data, describe the causes of poverty in your agency’s service area(s). (Organizational Standard 3.4, State Plan)

The causes of peverty are deeply rooted in a number of systemic and social issues including low-wages, inadequate or unaffordable housing, poor health, lack of food security, inadequate access to mental/medical and social services, low educational attainment, crimintl vicitimization, immigration status, and a ahistory of disinvestment in low-income communities.

		<h2>San Benito County, CA</h2> <p>County in: California, United States</p> <p>60,376 Population</p> <p>1,388.7 square miles 43.5 people per square mile</p> <p>Census data: ACS 2019 5-year unless noted</p>
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POPULATION: The population is expanding quickly. Annual growth in the 2018- 2023 period is expected to average 1.7 percent. Net migration will accelerate, with an average of 630 net migrants entering the county each year through 2023. The natural increase (new births) will add 420 residents to the county each year.

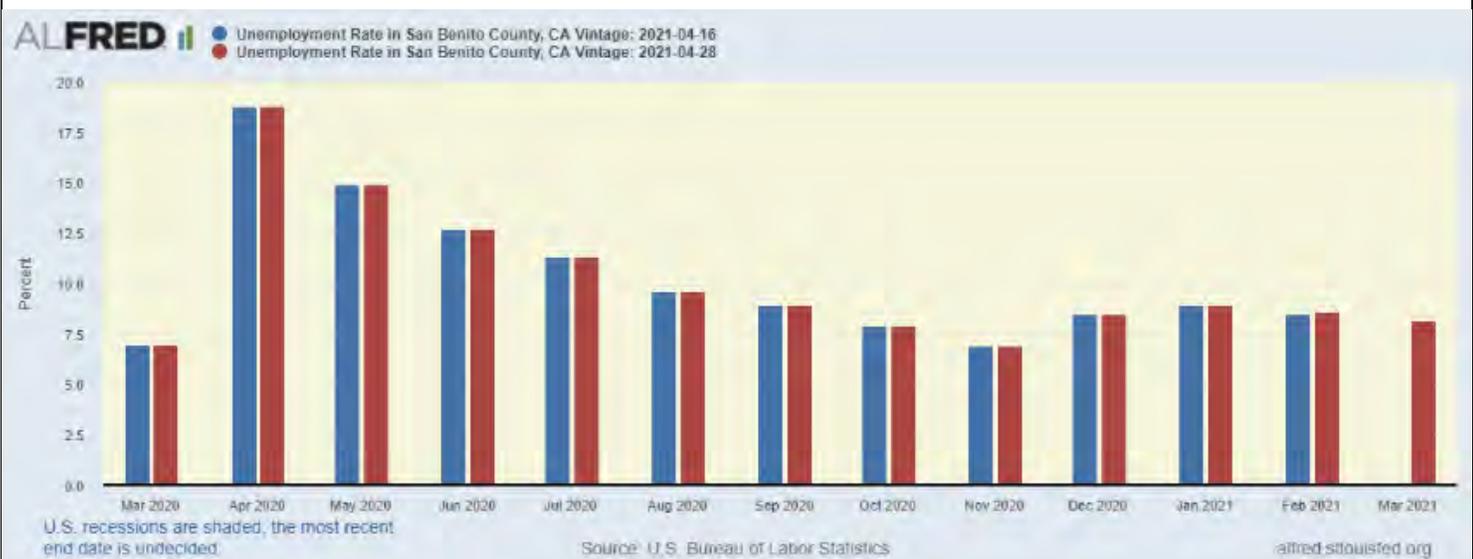
 <p>Sex: Female 50%</p> <p>Race & Ethnicity: White 34%, Black 1%, Native 0%, Asian 3%, Islander 0%, Other 0%, Two+ 2%, Hispanic 60%</p> <p><small>* Hispanic includes respondents of any race. Other categories are non-Hispanic.</small></p>	<p>60% Hispanic – about 1.5 times the rate in California: 39%</p> <p>More than double the rate in the United States: 18%</p>
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<p>Under \$50K: 27%</p> <p>About three-quarters of the rate in California: 34%</p> <p>About two-thirds of the rate in the United States: 40%</p>	<p>Income</p> <p>\$33,174 ±\$1,234 Per capita income</p> <p>about 90 percent of the amount in California: \$36,955 ±\$129 a little less than the amount in United States: \$34,103 ±\$104</p> <p>\$86,958 Median household income</p> <p>about 20 percent higher than the amount in California: \$75,235 about 1.4 times the amount in United States: \$62,843</p>	<p>Household income</p> <p>27% 30% 33% 11%†</p> <p>Under \$50K \$50K - \$100K \$100K - \$200K Over \$200K</p> <p>Show data / Embed</p>
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<p>Poverty</p> <p>8.4% ±1.5% (5,061 ±923) Persons below poverty line</p> <p>about three-fifths of the rate in California: 13.4% 5,149,742 (+0.1% / ±38,666)</p> <p>about three-fifths of the rate in United States: 13.4% 42,510,843 (+0.1% / ±279,418)</p>	<p>Children (Under 18)</p> <p>Poverty 13%†</p> <p>Show data / Embed</p>	<p>Seniors (65 and over)</p> <p>Poverty 5%†</p> <p>Show data / Embed</p>	<p>Children (Under 18) Poverty 13%</p> <p>About two-thirds of the rate in California: 18%</p> <p>About two-thirds of the rate in US: 19%</p> <p>Seniors (65 and over) Poverty 5%</p> <p>About half the rate in California 10%</p> <p>About three-fifths of the rate in the US: 9%</p>
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ECONOMIC/UNEMPLOYMENT:

The unemployment rate increased drastically last year as a result of COVID 19. At the onset of COVID-19 it was 18.9% in **May 2021**. At the end of March 2021, the unemployment rate was **7.1**, which is still higher than most parts of California. This is largely due to the county's prominent share of seasonal workers (primarily in agriculture), who are often unemployed for several months each year.

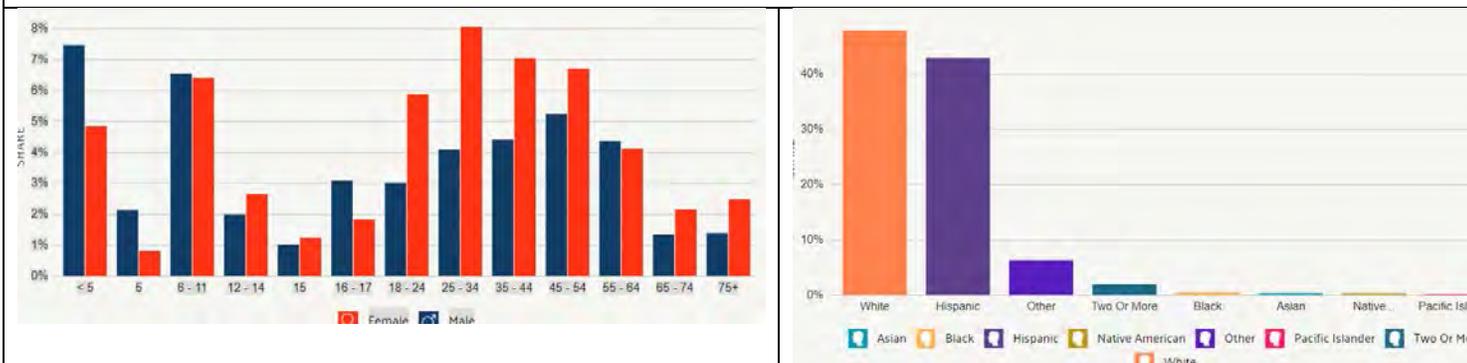


11. “Conditions of poverty” are the negative environmental, safety, health and/or economic conditions that may reduce investment or growth in communities where low-income individuals live. After review and analysis of the data, describe the conditions of poverty in your agency’s service area(s). (Organizational Standard 3.4, State Plan)

LARGEST DEMOGRAPHIC LIVING IN POVERTY-Females 25 - 34

9.24% of the population for whom poverty status is determined in San Benito County, CA (5.46k out of 59.1k people) live below the poverty line, a number that is lower than the national average of 13.1%. The largest demographic living in poverty are Females 25 - 34, followed by Males < 5 and then Females 35 - 44.

The Census Bureau uses a set of money income thresholds that vary by family size and composition to determine who classifies as impoverished. If a family's total income is less than the family's threshold than that family and every individual in it is considered to be living in poverty.



Poverty by Race and Ethnicity LARGEST RACE OR ETHNICITY LIVING IN POVERTY

White - 4,565 ± 506
 Hispanic - 4,086 ± 458
 Other - 597 ± 182

The most common racial or ethnic group living below the poverty line in San Benito County, CA is White, followed by Hispanic and Other.

The Census Bureau uses a set of money income thresholds that vary by family size and composition to determine who classifies as impoverished. If a family's total income is less than the family's threshold than that family and every individual in it is considered to be living in poverty. Data from the Census Bureau ACS 5-year Estimate.



HOUSING: Construction activity is accelerating rapidly. 600 new homes were built in 2018, fulfilling plans approved several years ago. Virtually all of these homes were single-family units, and many were associated with a large master-planned community that is being developed in Hollister. Over the 2018-2023 period, San Benito County will be one of the fastest growing counties in the state. As of May 17, 2018 it was reported that 2,550 units of housing already have been approved and are “shovel ready.” The shovel-ready projects, which have already been approved, surround Hollister on county land:

- San Juan Oaks, near Highway 156 and Union Road will build 1,074 age-restricted units.
- Brigantino/Sunny Side, south of Union and Enterprise Roads, will build 200 single-family homes.

- Santana Ranch, off Fairview Road, will add 774 single family homes and 318 multiple dwelling units.
- Fay Bennett, near Southside Road, will include 84 single-family homes, and the Bluffs at Ridgemark will build 90 more single-family homes.
- On February 12, 2020 [CHISPA](#) announced the grant opening of the Sunrise Senior Apartments has 49 one-bedroom apartments and provides for residents' use a community room, a computer room, an outdoor patio, and a fitness room
- October 23, 2017 An effort that began eight years ago to provide affordable housing to low-income families in San Benito County came to fruition Oct. 20 as the [Community Housing Improvement Systems and Planning Association \(CHISPA\)](#) held an open house at its newest project at 810 Buena Vista Street

Final FY 2020 & Final FY 2019 FMRs By Unit Bedrooms					
Year	Efficiency	One-Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom
FY 2020 FMR	\$1,290	\$1,298	\$1,710	\$2,467	\$3,002
FY 2019 FMR	\$1,314	\$1,323	\$1,750	\$2,530	\$3,074

Final FY 2021 & Final FY 2020 FMRs By Unit Bedrooms					
Year	Efficiency	One-Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom
FY 2021 FMR	\$1,200	\$1,270	\$1,674	\$2,396	\$2,898
FY 2020 FMR	\$1,290	\$1,298	\$1,710	\$2,467	\$3,002

Although many new single-family homes are being built and FMRs have decreased, there is still a huge deficit in affordable and transitional housing for low-income residents making it impossible for low-income families and individuals to find affordable, stable, permanent housing.

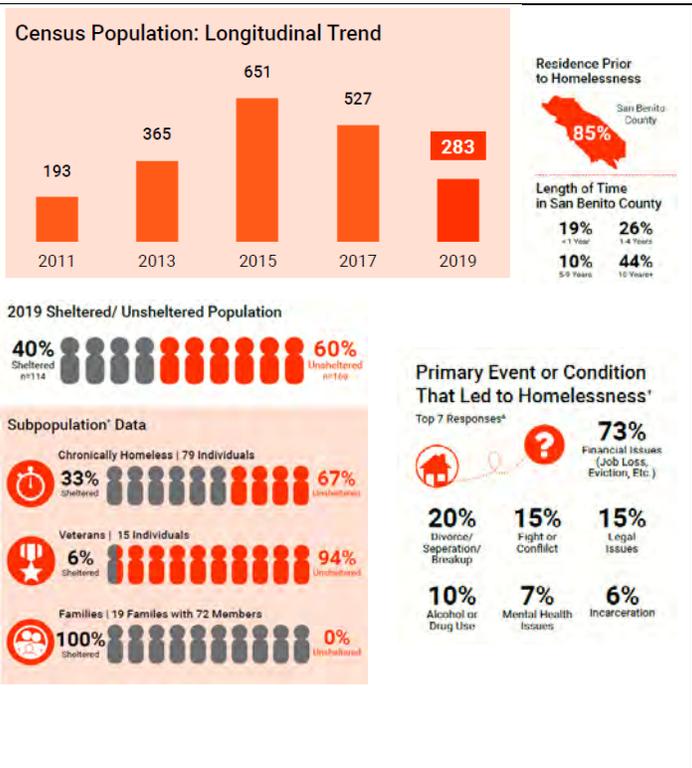
Median Housing Values also remain high:

The median property value in San Benito County, CA was \$496,200 in 2018, which is 2.16 times larger than the national average of \$229,700. In 2020 the median property value increased to \$551,500.



2019 Homeless Census Shows a decrease of homeless in San Benito from 527 in 2017 to 283 in 2019. A few factors of the decline in numbers can be attributed to the services provided by CSWD, Whole Person Care staff, Community Homeless Solutions and by community partners to include homeless/housing support, however, we also must consider that around the time of the point in time homeless census, it rained a lot which could have influenced homeless individuals to move to other hidden locations and were therefore undercounted.

HOMELESS: The County of San Benito is currently facing a housing shortage for low-income individuals that has resulted in a considerable number of persons lacking the current ability to obtain shelter. Persons unable to obtain shelter are dwelling in areas and conditions which are a threat to their health and safety. These areas lack sufficient sanitary or solid waste disposal facilities, many have been contaminated by human and animal waste, and an accumulation of solid waste. Unsheltered residents are at risk of injury, illness, and harm due to exposure to the elements, increase risk of crime, inadequate sanitary facilities, and other consequences associated with living outside.



Total	Active	Recovered	Deaths
5,678	50	5,567	61
Negative Results		COVID-19 Required Hospitalizations	
27,273		229	

SBC Cases Likely Source of Exposure	
Classification	Cases
Travel-related	3%
Community Transmission	34%
Person-to-Person	63%

COVID-19 San Benito County (SBC) Public Health Services continues to work with medical providers to identify and test individuals who meet criteria for COVID-19 testing. As of March 1, 2021, no new cases have been reported, for a total of 5,678 confirmed cases of COVID-19 in SBC. Confirmed cases include patients who have since recovered and those who are deceased. Fifty-three percent (3,006) of positive cases reported were female; ages ranged from 15 days to 101 years (median: 35 years).

HIGH SCHOOL GRADUATES:

Individuals who do not finish high school are more likely to lack the basic skills than people who do finish high school in order to function in an increasingly complicated job market and society. Adults with limited education levels are more likely to be unemployed, on government assistance, or involved in crime.

In 2020 the CAB revised their Bylaws to include a Youth Advisory Ad hoc Committee (YAC): the committee of high school age youth to consist of 5 members, one from each district if possible. The committee would meet periodically to discuss the needs

School Data

School profile information is based on government data.

Graduation Rate	91% (around state median)
Grades Served	9-12
Setting	Distant Town
Charter School	No
Magnet School	No
Eligible for Title I Funding	Yes

of youth throughout San Benito County and serve in an advisory capacity only to the CAB. The Youth Advisory would have no official voting rights. Committee members would commit to a term of one semester and could opt to serve more than one semester as long as they are in high school.

San Benito High 2020 Rankings

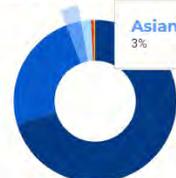
San Benito High is ranked #4,204 in the [National Rankings](#). Schools are ranked on their performance on state-required tests, graduation and how well they prepare students for college. Read more about [how we rank the Best High Schools](#).

All Rankings

- 🏆 #4,204 in National Rankings
- 🏆 #626 in California High Schools
- 🏆 #38 in San Jose, CA Metro Area High Schools

SCORECARD		76.37
Took at Least One AP® Exam	40%	
Passed at Least One AP® Exam	29%	
Mathematics Proficiency	35%	
Reading Proficiency	58%	
Graduation Rate	91%	

Student Diversity



ETHNICITY/RACE	% OF TOTAL
Hispanic	71%
White	24%
Asian	3%
Two or More Races	2%
Black	0.4%
American Indian/Alaskan Native	0.3%
Hawaiian Native/Pacific Islander	0.1%



76% minority enrollment at San Benito High

Gender Distribution



Total Economically Disadvantaged (% of total)	53%
Free Lunch Program (% of total)	49%
Reduced-Price Lunch Program (% of total)	5%
Full-Time Teachers	107

12. Describe your agency's approach or system for collecting, analyzing, and reporting customer satisfaction data to the governing board. (Organizational Standard 6.4, State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

CSWD includes a client satisfaction survey with all applications for services and staff enters information on an on-line survey system by which staff can run reports, create graphs and reports for reporting purposes.

Community Needs Assessment Results

CSBG Act Section 676(b)(11)

California Government Code Section 12747(a)

Table 1: Needs Table

Complete the table below. Insert a row if additional space is needed.

Needs Identified	Level	Integral to Agency Mission (Y/N)	Currently Addressing (Y/N)	Agency Priority (Y/N)
The community doesn't have a low-cost centrally based Youth Center	Community	Y	Y	Y
The community lacks available low-income housing stock.	Community	Y	Y	Y
The community lacks adequate wrap-around-services to meet the basic day-to-day needs of homeless individuals.	Community	Y	Y	Y
Individuals do not have skills for, or access to high wage employment.	Individual/ Family	Y	Y	Y
Individuals with substance abuse lack adequate care for their children while they seek recovery	Community	Y	Y	N
Individual lack affordable food options	Community	Y	N	N
Individuals lack funds to pay for medical expenses	Individual	N	N	N

Needs Identified: List the needs identified in your most recent CNA.

Level: List the need level, i.e. community or family. Community Level: Does the issue impact the community, not just clients or potential clients of the agency? For example, a community level employment need is: There is a lack of good paying jobs in our community. Family Level: Does the need concern individuals/families who have identified things in their own life that are lacking? An example of a family level employment need would be: Individuals do not have good paying jobs.

Integral to Agency Mission: Indicate if the identified need aligns with your agency's mission.

Currently Addressing: Indicate if your agency is already addressing the identified need.

Agency Priority: Indicate if the identified need will be addressed either directly or indirectly.

Table 2: Priority Ranking Table

Prioritize all needs identified as an agency priority in Table 1. Insert a row if additional space is needed.

Agency Priorities	Description of programs, services, activities	Indicator(s)/Service(s) Category (CNPI, FNPI, SRV)
1. The community doesn't have a low-cost centrally based Youth Center	50 Youth will have access to "Dream Catcher" Youth Enrichment programs, i.e., dance, music, arts, cheerleading, sports, Scholarships for Tutoring	FNPI 5C
2. The community lacks available low-income housing stock and rental assistance.	<ul style="list-style-type: none"> • Referrals to affordable housing • TBRA HOME: Rental assistance for income eligible clients for up to 12 months • HOME Grant - 1st time homebuyer • Helping Hands-Permanent housing to individuals homeless 1 year + and disabled 	FNPI a, b, c
3. The community lacks adequate wrap-around-services to meet the basic day-to-day needs of homeless individuals.	<ul style="list-style-type: none"> • 20 Homeless families will receive transitional housing for families during the winter months from December – March • Helping Hands – 9 formerly homeless with disabilities families/individuals will be provided permanent housing • House 150 unduplicated individuals annually, provide meals, hygiene and supportive services at the HOME Resource Center • HOME Phase III will provide 6-studios, 1 individual per studio, for homeless individuals seeking to transition into permanent housing. 6-10 clients will receive case management, 	FNPI 4a, b, c FNPI 5a, b, g, h FNPI 6a, 6a1-3 FNPI 7a

	<p>supportive services, housing navigation.</p> <ul style="list-style-type: none"> The CAB is currently working towards obtaining a Community Development Block Grant to build transitional housing for families at our local Migrant Center. – to be completed July 2021 	
4. Individuals do not have skills for, or access to high wage employment.	Employment and job training programs. 30 individuals will gain skills or improve their income and living situations and access to career advancement	FNPI 1a FNPI 1h
<p>Agency Priorities: Rank your agency priorities.</p> <p>Description of programs, services, activities: Briefly describe the program, services or activities that your agency will provide to address the need. Identify the number of clients to be served or the number of units offered, including timeframes for each.</p> <p>Indicator/Service Category (CNPI, FNPI, SRV): List the indicator(s) or service(s) that will be reported in annual report.</p>		

Part II: Community Action Plan

CSBG Act Section 676(b)(11)

California Government Code Sections 12745(e), 12747(a)

California Code of Regulations, Title 22, Division 11, Chapter 1, Sections 100651 and 100655

Vision and Mission Statement

1. Provide your agency's Vision Statement.

Ending Poverty by Empowering People

2. Provide your agency's Mission Statement.

The Community Action Board is committed to advocate for the vulnerable population in our community with resources, knowledge, and opportunities for advancement and independence.

Tripartite Board of Directors

CSBG Act Sections 676B(a); 676(b)(10)

California Code of Regulations, Title 22, Division 11, Chapter 1, Section 100605

State Plan

1. Describe how your Advisory or Governing Board is involved in the decision-making process and participates in the development, planning, implementation and evaluation of programs to serve low-income communities. (CSBG Act Section 676B(a))

No change to the response in your agency's 2020-2021 CAP.

Adaptations to the response in your agency's 2020-2021 CAP are described below.

Governing Board members have at least ten regular meetings annually. The Strategic Planning Committee meets quarterly and ad hoc committees meet on an as needed basis. They also conduct an annual retreat and review the Strategic Plan, Goals and their role and responsibilities. Members are provided with agenda packets which include discussion, informational and action items, funding

opportunities, financial reports and outreach opportunities. They also participate in outreach to the community and tour agencies supported the agency as a whole

2. Describe your agency's procedures under which a low-income individual, community organization, religious organization, or representative of low-income individuals that considers its organization or low-income individuals to be inadequately represented on your agency's board to petition for adequate representation. (CSBG Act Section 676(b)(10), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

When a seat of an elected representative of the poor is vacant, the remaining representatives of poor, acting alone, may elect a person to fill the vacancy. The person selected must reside in and represent the same supervisory district for which they are being selected. All board vacancies are announced and publicized to the community assuring that all interested parties are given the opportunity to apply.

3. Describe your Advisory or Governing Board's policy for filling board vacancies in accordance with established bylaws. Include the recruiting process, democratic selections process for low-income board members, and the timeframe established by your agency to fill vacancies. (State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

When a seat of an elected representative of the poor is vacant, the remaining representatives of poor, acting alone, may elect a person to fill the vacancy. The person selected must reside in and represent the same supervisory district for which they are being selected. All board vacancies are announced and publicized to the community assuring that all interested parties are given the opportunity to apply.

Service Delivery System

CSBG Act Section 676(b)(3)(A)

State Plan

1. Describe your agency's service delivery system. Include a description of your client intake process or system and specify whether services are delivered via direct services or subcontractors, or a combination of both. (CSBG Act Section 676(b)(3)(A), State Plan)

All services provided with CSBG funding are delivered by San Benito County CSWD staff via direct services. Clients either walk-in, phone or are referred by partner agencies for services. Clients are provided an application either on-site or via mailing. Once the application is completed by the client it is entered into our client data tracking system; CAP60. It is then forwarded to the appropriate staff to determine eligibility and provide follow-up and/or case management.

2. List your agency's proposed programs/services/activities that will be funded by CSBG. Include a brief explanation as to why these were chosen and how they relate to the CNA. (CSBG Act Section 676(b)(3)(A), State Plan)

Program/Services/Activities	Description, how they relate to CNA	CSBG Dollars will support (examples: staff salary, program support, case mgmt., t/ta, etc)
Homeless Supportive Services	To provide a variety of supportive services in the form of backpack and hygiene kits, sleeping bags, tents, etc. to support low-income homeless individuals. Homeless services have ranked in the top 3 of the CNA.	Staff Salary, Program support
Family Winter Shelter	This is the only homeless shelter for families in the county. Serves at up to 20 homeless families during the winter months of December-March. Homeless services have ranked in the top 3 of the CNA.	Staff Salary Case management Program support
Hotel Vouchers	To provide emergency hotel vouchers to those in dire need. Homeless services have ranked in the top 3 of the CNA	Program support
Youth Services	Youth Enrichment (Dream Catcher Program) provides scholarships and equipment/supplies for low-income children. The CAN show youth services the greatest need in 2020. However, due to COVID-19 restrictions, services were not provided as intended. Funding form	Program Support

	CSBG CARES has been earmarked for services	
Outreach Services	To support outreach efforts to promote internal programs. The CAB has taken an aggressive approach to more visibility in the community and awareness of services offered to the low-income.	Program support
Transportation Tokens	Tokens To provide public transportation tokens to clients in	Program Supports
<p>Also provided are up to 12 months of rental assistance, Utility (Gas & Electric) Assistance, the operation of the family winter shelter, youth employment, vocational training, operations of the America’s Job Center, Operations of the San Benito County Migrant Center Housing, VITA, HOPWA, the construction of the H.O.M.E. (Housing Opportunities Meals Empowerment) Resource Center (Homeless Shelter) for individuals which also includes offices for Community Services staff and supportive services. Additional services are provided by subcontracting with non-profits through other funding sources, employment services and other safety-net services. The CAB will continue to be involved with the prioritizing of services.</p>		

Linkages and Funding Coordination

CSBG Act Sections 676(b)(1)(B) and (C), (3)(C) and (D), 676(b)(4), (5), (6), and (9)
California Government Code Sections 12747, 12760
Organizational Standards 2.1, 2.4
State Plan

<p>1. Describe how your agency coordinates funding with other providers in your service area. If there is a formalized coalition of social service providers in your service area, list the coalition(s) by name and methods used to coordinate services/funding. (CSBG Act Sections 676(b)(1)(C), 676(b)(3)(C); Organizational Standard 2.1; State Plan)</p>
<p>San Benito County. The CSWD is co-located with Health and Human Services Agency and partners with Health and Human Services to provide Workforce Innovation Opportunity Act (WIOA) services to CalWORK’s clients. The co-location of principal social service providers at the Community Services Building has facilitated coordination of services in an efficient matter. Staff works closely with other staff to recruit clients. CSWD works closely with other off-site providers, i.e., San Benito Health Foundation (low-income health clinics), Jóvenes de Antaño Senior Center, The Community Food</p>

Bank, Emmaus House (Domestic Violence Shelter), H.O.M.E. Resource Center (Homeless Shelter), Sun Street Center (Sober Living Environment) EDD, Economic Development Corporation, school districts, local churches, and other non-profits. By establishing community-wide partnerships, CSWD has the ability to provide wrap-around services to participants in need of additional services including shelter, supplemental food, literacy programs, adult education, homeless services, etc. CSWD works closely with other off-site providers, i.e., San Benito Health Department, Jóvenes de Antaño Senior Center, local churches, school districts, The Youth Alliance, Small Business & Economic Development Corporation, Gavilan College, local businesses and other non-profits.

2. Provide information on any memorandums of understanding and/or service agreements your agency has with other entities regarding coordination of services/funding. (Organizational Standard 2.1, State Plan)

- **Farm Labor Association (FLA):** The FLA operates the management and operations of the San Benito Labor camp. There are a total of 272 beds available to farm workers. The center is operated year-round, but primarily during the agriculture season of March-November. Via a collaborative effort, CSWD operates a Family Winter Shelters at the Labor Camp where 20-30 homeless families receive shelter during the winter months from December – March. Participants pay a deposit and participate in a rent savings program. With the implementation of the Emergency Services Grant-Rapid Rehousing Program, families are given priority for rental assistance up to 1 year upon obtaining permanent housing.
- **Office of Migrant Services** allows CSWD to provide housing to 67 migrant seasonal farm worker families during the agriculture season of June through November of each year. These services are possible through internal resources by CSBG, LIHEAP, CDBG, HOME, HUD etc.
- **Housing Opportunities Meals and Empowerment (H.O.M.E.) Resource Center** opened December 1, 2017. This 50 bed shelter (28 men/22women) is managed by the Community Homeless Solutions and houses homeless individuals year round. Guests receive shelter, transportation, meals and supportive services.
- Community Services Development Corporation (CSDC) for the operations of the Mobile Park at the Migrant Center
- Loan Contract with CHIPSA for the construction of the low-income 41 apartment complex
- HUD contract for the Helping Hands Program
- Contract with HHS for the Housing Support Program (HSP) for CalWORKs families
- Contract with the City of Salinas for the Rapid Rehousing Program

- Contract with Sun Street Center to provide Sober Living Environment. (CDBG funded)

3. Describe how services are targeted to low-income individuals and families and indicate how staff is involved, i.e. attend community meetings, provide information, make referrals, etc. Include how you ensure that funds are not used to duplicate services. (CSBG Act Section 676(b)(9), California Government Code Section 12760, State Plan)

No change to the response in your agency's 2020-2021 CAP.

Adaptations to the response in your agency's 2020-2021 CAP are described below.

*CSWD co-facilitates monthly on-site partnership meetings with state and county agencies, nonprofits and private entities. Community organization present at regular CAB meetings. Through these partnerships referrals are made. Information is distributed to the low-income community making them aware of the programs and services available via extensive e-blast, client mailings, Facebook, free online local news www.benitolink.com, etc., and outreach. **CSWD** is the only agency in the county that provides **LIHEAP**.*

4. Describe how your agency will leverage other funding sources and increase programmatic and/or organizational capacity. (California Government Code Section 12747, State Plan)

A reduction in federal funding would mean a reduction in services to the low-income. Demand for services already exceeds program resources. As CSBG funds are used to leverage other funds, a reduction in CSBG funds will be felt many more times over than the actual CSBG reduction. A 50% LOSS of CSBG funding will be detrimental to thousands of low-income children, youth and families who rely on the services offered by the Community Action Agency and Community Services & Workforce Development of San Benito County. To determine the best use of limited funding and establish a contingency plan;

The CAB will hold additional public hearings, community conversations, and community forums to determine the greatest area of need in order to determine which programs should be eliminated or reduced.

- A survey is being conducted by the CAB for San Benito County residents to determine and prioritize needs in our community.*
- A survey of other service providers will be conducted to determine if these providers could support additional clients.*

- c. CSWD and the CAB will continue to seek an aggressive fund development plan, analyze and evaluate current program delivery methods to see if we can find more cost-effective methods.
- d. CSWD will continue to partner in a county-wide collaborative in an effort to maximize resources and continue to seek potential funding.
- e. Staff composition and functions might be reorganized or reduced to address program delivery changes.
- f. Pursue lay-offs if funding cannot support the current staffing levels.
- g. Maximize resources to the fullest potential which might include an increased or full program integration of other resources.
- h. The CAB & CSWD will investigate, review, and apply for other available grants and funding that the County is potentially eligible for.

Reaching out to local businesses, churches, and non-profit charitable organizations to assist in subsidizing/supporting community needs.

5. Describe your agency's contingency plan for potential funding reductions. (California Government Code Section 12747, State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

A reduction in federal funding would mean a reduction in services to the low-income. Demand for services already exceeds program resources. As CSBG funds are used to leverage other funds, a reduction in CSBG funds will be felt many more times over than the actual CSBG reduction. A 50% LOSS of CSBG funding will be detrimental to thousands of low-income children, youth and families who rely on the services offered by the Community Action Agency and Community Services & Workforce Development of San Benito County.

- To determine the best use of limited funding and establish a contingency plan;
- a. The CAB will hold additional public hearings, community conversations, and community forums to determine the greatest area of need in order to determine which programs should be eliminated or reduced.
 - b. A survey is being conducted by the CAB for San Benito County residents to determine and prioritize needs in our community.

- c. A survey of other service providers will be conducted to determine if these providers could support additional clients.
- d. CSWD and the CAB will continue to seek an aggressive fund development plan, analyze and evaluate current program delivery methods to see if we can find more cost-effective methods.
- e. CSWD will continue to partner in a county-wide collaborative in an effort to maximize resources and continue to seek potential funding.
- f. Staff composition and functions might be reorganized or reduced to address program delivery changes.
- g. Pursue lay-offs if funding cannot support the current staffing levels.
- h. Maximize resources to the fullest potential which might include an increased or full program integration of other resources.
- i. The CAB & CSWD will investigate, review, and apply for other available grants and funding that the County is potentially eligible for.

6. Describe how your agency documents the number of volunteers and hours mobilized to support your activities. (Organizational Standard 2.4)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

Activities and results are advertised to the community via outreach activities, E-mail blasts, Facebook, online newspaper & community calendars: the CAB website: <https://www.sbccab.com/volunteer> www.benitolink.com, HHSA website: www.hhsa.cosb.us, via partnership with the United Way's local 211, and newsletters. All volunteers sign in and out in for all outreach activities and volunteer hours are tracked in our client tracking system CAP60

7. Describe how your agency will address the needs of youth in low-income communities through youth development programs and promote increased community coordination and collaboration in meeting the needs of youth. (CSBG Act Section 676(b)(1)(B), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

The CAB revised their bylaws to include a Youth Advisory ad hoc committee: Youth Advisory ad hoc Committee (YAC): An ad hoc committee of high school age youth to consist of 5 members, one from each district if possible. The committee would meet periodically to discuss the needs of youth

throughout San Benito County and serve in an advisory capacity only to the CAB. The Youth Advisory would have no official voting rights. Committee members would commit to a term of one semester and could opt to serve more than one semester as long as they are in high school.

CSWD Staff also partnered with Sleep In Heavenly Peace, a group of volunteers dedicated to building, assembling and delivering top-notch bunk beds to children and families in need. [more chapters in different states](#) to serve more people.

8. Describe how your agency will promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs such as the establishment of violence-free zones, youth mediation, youth mentoring, life skills training, job creation, entrepreneurship programs, after after-school child care. (CSBG Act Section 676(b)(1)(B), State Plan)

No change to the response in your agency's 2020-2021 CAP.

Adaptations to the response in your agency's 2020-2021 CAP are described below.

- Staff participated in the statewide 100 Day Challenge to End Youth Homelessness and is making changes to ensure that this demographic, youth ages 16-24, is included.
- A Youth-in-Transition Directory was created for youth exiting high-school to assist them with navigating from high school to further education options and/or employment.
- Expanded partnership with Youth Alliance to provide housing/rental assistance for Youth ages 18-24.

9. If your agency uses CSBG funding to provide employment and training services, describe the coordination of employment and training activities as defined in Section 3 of the Workforce and Innovation and Opportunity Act [29 U.S.C. 3102]. (CSBG Act Section 676(b)(5), State Plan)

CSWD is the grant recipient of the WIOA funding and the co-operator of the San Benito County America's Job Center California (AJCC). Low-income individuals can receive a variety of services including On-the-Job Training (OJT), subsidized work experience, vocational training, job readiness training, and referrals to job openings, case management and job search assistance. These services are provided at the AJCC and are operated between CSWD and Employment Development Department (EDD) and several other partners. CalWORKS also provides employment services and expanded subsidized employment. Mini job fairs are hosted on and off site throughout the year.

CSWD has partnered with many training schools such as: Gavilan College, West Valley College, Truck Driving Institute, Institute of Business & 13 Technology, Cosmotek, AuLAC, Bio Health College, Unitek, Victoria's Beauty College and others to provide education and vocational training to dislocated workers and low-income individuals. Individuals can receive training in Accounting/Bookkeeping, Pharmacy Technician, Registered Nurse, Barber, Cosmetology, Real Estate, Truck Driving, Heating,

Ventilation & Air Conditioning, Bio health Technician, Electrical Engineering Technician, Veterinary Assistant, and other trainings.

10. Describe how your agency will provide emergency supplies and services, nutritious foods, and related services, as may be necessary, to counteract conditions of starvation and malnutrition among low-income individuals. (CSBG Act Section 676(b)(4), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

- a. PPE Supplies: Due to COVID-19 CSWD received PPE supplies from CSBG CARES. These items were distributed to partner agencies to include the San Benito County Food Bank, Migrant Center, My Father's House, Community Services Development Corporation, Emmaus House, Sunstreet Centers, Youth Alliance, Farm Bureau and Public Assistance agencies to help with distribution to the low-income. Staff also planned a distribution with the Hollister Downtown Association to provide the supplies at the Farmer's Market as well as to the senior center and low-income housing complexes.
- b. CalFRESH: CSWD falls under the umbrella of Health and Human Services Agency which works closely to serve and refer participants to CalFRESH to eligible low-income clients who receive CalFRESH and Medical assistance. CSWD has also partnered with the Hollister Downtown Association Farmer's Market to provide EBT tokens to SNAP recipients in order for them to shop at the market. HHSA provides staff to manage the EBT Booth. SNAP recipients are able to shop for any non-cooked foods at the market and currently there are approximately 20 vendors who partner EBT program at the market. EBT can be used to purchase not only fruits and vegetables but also, bread, meats, dairy, eggs, olive oil and honey.
- c. The Community Food Bank: Provides supplemental food assistance (canned goods, breads, vegetables, etc.) to low-income residents. The Community Food Bank has been an on-going partner for many years and CSWD refers low-income residents to their services.

11. Describe how your agency coordinates with other antipoverty programs in your area, including the emergency energy crisis intervention programs under title XVI (relating to low-income home energy assistance) that are conducted in the community. (CSBG Act Section 676(b)(6), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

As the agency is the designated CSBG contractor for the County, coordination of activities under this funding source is done internally within the agency structure. Currently LIHEAP activities are processed in-house. Any requests for LIHEAP or Weatherization services are forwarded to the Integrated Case Worker. CSWD provides its clients with LIHEAP services, budget counseling, and assistance with payment of propane or wood. For weatherization services, clients are referred to the Central Coast Energy Services program who provides this service to residents of San Benito.

12. Describe how your agency will use funds to support innovative community and neighborhood-based initiatives, which may include fatherhood and other initiatives, with the goal of strengthening families and encouraging effective parenting. (CSBG Act Section 676(b)(3)(D), State Plan)

No change to the response in your agency's 2020-2021 CAP.

Adaptations to the response in your agency's 2020-2021 CAP are described below.

CSWD is the operating entity of the Workforce Innovation and Opportunity Act (WIOA) program that provides work experience and job training to Foster Youth, CalWORKs recipients, Custodial parents and Non-Custodial parents who are having difficulties paying child support. Clients are referred to the HHS Family Services for court-ordered parenting classes as well as educational training on childrearing. Young fathers and young mothers are referred to the Youth Alliance for their Proud Parenting Class, available to young or expectant parents, ages 14-25, who have been or are currently involved in the criminal justice, juvenile justice and/or child welfare system. The need for non-court ordered parenting classes are provided by First 5 San Benito. The Independent Living Program who provides parenting classes to Foster Youth

Monitoring

CSBG Act Section 678D(a)(1)(A) and (B)

1. Describe how your agency's monitoring activities are related to establishing and maintaining the integrity of the CSBG program. Include your process for maintaining high standards of program and fiscal performance.

The CSWD staff and Accountant (fiscal) will complete all reports and submit them to the Director for review. The Director will review and evaluate reports, prior to submittal to CSD, to assure that reports are in accordance with contract requirements. Data is used to determine needs, trends, and gaps. This information is then forwarded to the CAB to decide what types of services to provide based on priorities and for the development of program strategies and improvements.

2. If your agency utilizes subcontractors, please describe your process for monitoring the subcontractors. Include the frequency, type of monitoring, i.e., onsite, desk review, or both, follow-up on corrective action, and issuance of formal monitoring reports.

N/A

Data Analysis and Evaluation

CSBG Act Section 676(b)(12)

Organizational Standards 4.2, 4.3

1. Describe your agency's method for evaluating the effectiveness of programs and services. Include information about the types of measurement tools, the data sources and collection procedures, and the frequency of data collection and reporting. (Organizational Standard 4.3)

Continue database development to capture matrix indicators and criteria. Internal monitoring of programs on a monthly basis by programmatic and fiscal staff. CSWD program staff will meet monthly to review progress on goals, identify problems (if any), make recommendations and develop corrective plans of action and assure timely and accurate submission of required reports.

The CSWD accountant and program staff will continue to meet monthly to assure compliance with fiscal requirements. Fiscal and program reports will be submitted on a quarterly basis to the Community Action Board (CAB). Staff will be in constant communication regarding program issues. Clients complete a client satisfaction survey upon requesting services and a report is compiled and reported monthly to the CAB for their information and feedback.

2. Applying the Results Oriented Management and Accountability (ROMA) cycle of assessment, planning, implementation, achievement of results, and evaluation, describe one change your agency made to improve low-income individuals' and families' capacity for self-sufficiency. (CSBG Act Section 676(b)(12), Organizational Standard 4.2)

No change to the response in your agency's 2020-2021 CAP.

Adaptations to the response in your agency's 2020-2021 CAP are described below.

Continue database development to capture matrix indicators and criteria. Internal monitoring of programs on a monthly basis by programmatic and fiscal staff. CSWD program staff will meet monthly to review progress on goals, identify problems (if any), make recommendations and develop corrective plans of action and assure timely and accurate submission of required reports.

The CSWD accountant and program staff will continue to meet monthly to assure compliance with fiscal requirements. Fiscal and program reports will be submitted on a quarterly basis to the Community Action Board (CAB). Staff will be in constant communication regarding program issues. Clients complete a client satisfaction survey upon requesting services and a report is compiled and reported monthly to the CAB for their information and feedback

3. Applying the full ROMA cycle, describe one change your agency facilitated to help revitalize the low-income communities in your agency's service area(s). (CSBG Act Section 676(b)(12), Organizational Standard 4.2) (Optional)

Additional Information (Optional)

Disaster Preparedness

1. Does your agency have a disaster plan in place that includes strategies on how to remain operational and continue providing services to low-income individuals and families during and following a disaster?

Yes

No

2. If so, when was the disaster plan last updated?

Yes, August 2015

3. Briefly describe your agency's main strategies to remain operational during and after a disaster.

COVID-19 proved to have a great impact on our local community as well as worldwide. Our agency was able to continue to provide services during these unprecedented times. Although the main offices were closed to the public, staff continued to provide services via phone calls, mailing in applications and documents, drop-box as well as updating our on-line presence and processes. Services information was also provided via Zoom, e-mail, text messages and one-on-one appointments.

Agency Capacity Building

1. Although the CNA focused on Community and Family Level needs, if your agency identified Agency Level need(s) during the CNA process, list them here.

N/A

2. Describe the steps your agency is planning to take to address the Agency Level need(s).

Federal CSBG Programmatic Assurances and Certification

CSBG Act 676(b)

Use of CSBG Funds Supporting Local Activities

676(b)(1)(A): The state will assure “that funds made available through grant or allotment will be used – (A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under title IV of the Social Security Act, homeless families and individuals, migrant or seasonal farmworkers, and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals--

- i. to remove obstacles and solve problems that block the achievement of self-sufficiency (particularly for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);
 - ii. to secure and retain meaningful employment;
 - iii. to attain an adequate education with particular attention toward improving literacy skills of the low-income families in the community, which may include family literacy initiatives;
 - iv. to make better use of available income;
 - v. to obtain and maintain adequate housing and a suitable living environment;
 - vi. to obtain emergency assistance through loans, grants, or other means to meet immediate and urgent individual and family needs;
 - vii. to achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots
 - viii. partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to
-
- I. document best practices based on successful grassroots intervention in urban areas, to develop methodologies for wide-spread replication; and
 - II. strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;

Needs of Youth

676(b)(1)(B) The state will assure “that funds made available through grant or allotment will be used – (B) to address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as--

- I. programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and
- II. after-school childcare programs.

Coordination of Other Programs

676(b)(1)(C) The state will assure “that funds made available through grant or allotment will be used – (C) to make more effective use of, and to coordinate with, other programs related to the purposes of this subtitle (including state welfare reform efforts)

Eligible Entity Service Delivery System

676(b)(3)(A) Eligible entities will describe “the service delivery system, for services provided or coordinated with funds made available through grants made under 675C(a), targeted to low-income individuals and families in communities within the state;

Eligible Entity Linkages – Approach to Filling Service Gaps

676(b)(3)(B) Eligible entities will describe “how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations.”

Coordination of Eligible Entity Allocation 90 Percent Funds with Public/Private Resources

676(b)(3)(C) Eligible entities will describe how funds made available through grants made under 675C(a) will be coordinated with other public and private resources.”

Eligible Entity Innovative Community and Neighborhood Initiatives, Including Fatherhood/Parental Responsibility

676(b)(3)(D) Eligible entities will describe “how the local entity will use the funds [made available under 675C(a)] to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging parenting.”

Eligible Entity Emergency Food and Nutrition Services

676(b)(4) An assurance “that eligible entities in the state will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.”

State and Eligible Entity Coordination/linkages and Workforce Innovation and Opportunity Act Employment and Training Activities

676(b)(5) An assurance “that the State and eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services, and [describe] how the State and the eligible entities will coordinate the provision of employment and training activities, as defined in section 3 of the Workforce Innovation and Opportunity Act, in the State and in communities with entities providing activities through statewide and local workforce development systems under such Act.”

State Coordination/Linkages and Low-income Home Energy Assistance

676(b)(6) “[A]n assurance that the State will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community.”

Community Organizations

676(b)(9) An assurance “that the State and eligible entities in the state will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.”

Eligible Entity Tripartite Board Representation

676(b)(10) “[T]he State will require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation.”

Eligible Entity Community Action Plans and Community Needs Assessments

676(b)(11) “[A]n assurance that the State will secure from each eligible entity in the State, as a condition to receipt of funding by the entity through a community service block grant made under this subtitle for a program, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State Plan) that includes a community needs assessment for the community serviced, which may be coordinated with the community needs assessment conducted for other programs.”

State and Eligible Entity Performance Measurement: ROMA or Alternate System

676(b)(12) “[A]n assurance that the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and [describe] outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization.”

Fiscal Controls, Audits, and Withholding

678D(a)(1)(B) An assurance that cost and accounting standards of the Office of Management and Budget (OMB) are maintained.

- By checking this box and signing the Cover Page and Certification, the agency’s Executive Director and Board Chair are certifying that the agency meets the assurances set out above.**

State Assurances and Certification

California Government Code Sections 12747(a), 12760, 12768

[California Government Code § 12747\(a\)](#): Community action plans shall provide for the contingency of reduced federal funding.

[California Government Code § 12760](#): CSBG agencies funded under this article shall coordinate their plans and activities with other agencies funded under Articles 7 (commencing with Section 12765) and 8 (commencing with Section 12770) that serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all community agencies and the populations they serve.

For MSFW Agencies Only

[California Government Code § 12768](#): Migrant and Seasonal Farmworker (MSFW) entities funded by the department shall coordinate their plans and activities with other agencies funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries.

- By checking this box and signing the Cover Page and Certification, the agency's Executive Director and Board Chair are certifying the agency meets assurances set out above.**

Organizational Standards

MAXIMUM FEASIBLE PARTICIPATION

Category One: Consumer Input and Involvement

Standard 1.1 The organization/department demonstrates low-income individuals' participation in its activities.

Standard 1.2 The organization/department analyzes information collected directly from low-income individuals as part of the community assessment.

Category Two: Community Engagement

Standard 2.1 The organization/department has documented or demonstrated partnerships across the community, for specifically identified purposes; partnerships include other anti-poverty organizations in the area.

Standard 2.2 The organization/department utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. These sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.

Standard 2.4 The organization/department documents the number of volunteers and hours mobilized in support of its activities.

Category Three: Community Assessment

Private Agency - Standard 3.1 Organization conducted a community assessment and issued a report within the past 3 years.

Public Agency - Standard 3.1 The department conducted or was engaged in a community assessment and issued a report within the past 3-year period, if no other report exists.

Standard 3.2 As part of the community assessment, the organization/department collects and includes current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).

Standard 3.3 The organization/department collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment.

Standard 3.4 The community assessment includes key findings on the causes and conditions of poverty and the needs of the communities assessed.

Standard 3.5 The governing board or tripartite board/advisory body formally accepts the completed community assessment.

VISION AND DIRECTION

Category Four: Organizational Leadership

Private Agency - Standard 4.1 The governing board has reviewed the organization's mission statement within the past 5 years and assured that:

- 1.The mission addresses poverty; and
- 2.The organization's programs and services are in alignment with the mission.

Public Agency - Standard 4.1 The tripartite board/advisory body has reviewed the department's mission statement within the past 5 years and assured that:

- 1.The mission addresses poverty; and
- 2.The CSBG programs and services are in alignment with the mission.

Standard 4.2 The organization's/department's Community Action Plan is outcome-based, anti-poverty focused, and ties directly to the community assessment.

Standard 4.3 The organization's/department's Community Action Plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle or comparable system (assessment, planning, implementation, achievement of results, and evaluation). In addition, the organization documents having used the services of a ROMA-certified trainer (or equivalent) to assist in implementation.

Category Six: Strategic Planning

Standard 6.4 Customer satisfaction data and customer input, collected as part of the community assessment, is included in the strategic planning process, or comparable planning process.

Appendices

Please complete the table below by entering the title of the document and its assigned appendix letter. Agencies must provide a copy of the Notice(s) of Public Hearing and the Low-Income Testimony and the Agency's Response document as appendices A and B, respectively. Other appendices such as need assessment surveys, maps, graphs, executive summaries, analytical summaries are encouraged. All appendices should be labeled as an appendix (e.g., Appendix A: Copy of the Notice of Public Hearing) and submitted with the CAP.

Document Title	Appendix Location
Copy of the Notice(s) of Public Hearing	A
Low-Income Testimony and Agency's Response	B
SBCCAB 2020-2025 Strategic Plan	C
2021 Community Needs Assessment Survey	D
Needs Survey published March 19, 2021	E
Needs Survey Newsletter	F

Community Input



San Benito County Community Action Board needs your input.

Let us hear **YOUR** thoughts, ideas and concerns on poverty, services & gaps in San Benito County such as:

- **Youth Services**
- **Homeless Issues, Housing Support**
- **Low-Income housing Employment Resources**

As well as helping us to identify:

- **Barriers to moving out of poverty**
- **Services needed to support low-income individuals & families**



**Thursday, April 8, 2021
4:30 P.M.**

Join Zoom Meeting

<https://zoom.us/j/94095303137>
pwd=NkxVeis4eGhjM0ExNEINQVNWL2dPUT09
 Meeting ID: 940 9530 3137 Passcode: 562814
 One tap mobile: +16699006833,,94095303137**562814
 +14086380968,,94095303137**562814

Community Services & Workforce Development
 1161 San Felipe Road, Hollister, CA
(831) 637-9293



The San Benito County Community Action Board (CAB) is holding a Public Hearing to seek **PUBLIC INPUT** into the Community Action Plan (CAP) for proposed services to be made available to **low-income households**. Persons interested in providing public comments are urged to attend:

Board of Supervisors Chambers
 481 Fourth Street
 at 9:00 A.M. on Tuesday, June 22, 2021

If you are unable to attend the meeting you can email: aanderson@cosb.us or send you input to our office at 1161 San Felipe Road, Hollister, CA 95023. find us on the web at www.sbcccab.com or Facebook @sbcccab

For further information please call (831) 637-9293



La Mesa de Acción Comunitaria del Condado de San Benito (CAB) conducirá una **Audiencia Pública** para solicitar comentarios del público para el Plan de Acción Comunitario para que los servicios se hagan disponibles a **los hogares de bajos ingresos**. Personas interesadas en hacer comentarios favor de asistir al

Board of Supervisors Chambers
 481 Fourth Street
 a las 9:00 A.M. el martes 22 de junio de 2021

Si no puede asistir a la audiencia pública puede enviar un correo electrónico a aanderson@cosb.us o enviar información a nuestra oficina en 1161 San Felipe Road, Hollister, CA 95023. encuentranos en la web al www.sbcccab.com o Facebook @sbcccab

Llame a (831) 637-9293 para más información



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Community Action Board > Page Insights

Page Insights

- Overview
- Followers
- Ads
- Likes
- Reach
- Page Views
- Actions on Page
- Posts
- Branded Content
- Events
- Videos
- Stories
- People
- Messages
- Orders

Post Details



Community Action Board

March 12 ·

San Benito County Community Action Board needs your input. Let us hear YOUR thoughts, ideas and concerns on poverty, services & gaps in San Benito County such as:

- Youth Services
- Homeless Issues, Housing Support, Low-Income housing
- Employment Resources... [See More](#)



Get More Likes, Comments and Shares

When you boost this post, you'll show it to more people.

90

People Reached

2

Engagements

[Boost Post](#)

1 Share

Like

Comment

Share



Promote



(https://#)

(https://benitoblink.com/)



(https://www.facebook.com/BenitoLink)



(https://twitter.com/benitoblink)



(https://www.instagram.com/benito_link)



(https://benitoblink.com/rss)

REGISTER (https://benitoblink.com/register/)

LOGIN (https://benitoblink.com/login/)

SUPPORT US (https://benitoblink.com/support/do-you-like-what-you-see-support-benitoblink/)



(https://www.facebook.com/sharer.php?u=https://benitoblink.com/community-input-session-on-youth-homeless-housing-

employment/&[title]=Community input session on youth, homeless, housing, employment)  (https://twitter.com/share?url=https://benitoblink.com/community-input-session-on-youth-homeless-housing-employment/&text=Community input session on youth, homeless, housing, employment) 

GOVERNMENT / POLITICS (HTTPS://BENITOLINK.COM/CATEGORY/NEWS/GOVERNMENT-POLITICS/)

Community input session on youth, homeless, housing, employment

 Published 03/22/2021 (https://benitoblink.com/2021/03/22/) *Community Contributor*, **Community Services Workforce Development** (https://benitoblink.com/author/community-services-workforce-development/)

Email this Article (mailto:?subject=I wanted you to see this article &&body=body=Check out this article https://benitoblink.com/community-input-session-on-y)

The Community Action Board will hold a virtual meeting on April 8 to gather thoughts and concerns on poverty.



Photo courtesy of CSWD.

This article was contributed by SBC Community Services and Workforce Development.

We want to know what you think!

San Benito County Community Action Board (<https://hhsa.cosb.us/community-service-workforce-development/community-action-agency/>) (CAB) is in the process of completing the Community Action Plan (CAP) for 2022/2023 program years. The CAP identifies top priorities, based on community and agency input regarding service needs and gaps in San Benito County, and it guides service development and delivery for the next two years.

The CAB welcomes your thoughts, ideas and concerns on poverty. Assist us in identifying services and gaps in San Benito County.

Topics Include:

- Youth services
- Homeless issues
- Housing support
- Low-income housing
- Employment resources

Help us to identify:

- Barriers to moving out of poverty
- Services needed to support low-income individuals and families

Thursday, April 8—4:30 p.m.

Join Zoom Meeting: <https://zoom.us/j/94095303137?pwd=NkxVeis4eGhjM0ExNEINQVNWL2dPUT09>
(<https://zoom.us/j/94095303137?pwd=NkxVeis4eGhjM0ExNEINQVNWL2dPUT09>)

Meeting ID: 940 9530 3137 Passcode: 562814

One tap mobile: +16699006833,,94095303137#*562814 +14086380968,,94095303137#*562814

If you are unable to attend the Public Hearing but still wish to comment, please submit your comments by April 30 to Andi Anderson at aanderson@cosb.us (<mailto:aanderson@cosb.us>) or by mail to:

Community Services & Workforce Development

1161 San Felipe Road

Hollister, CA 95023

Community Services Workforce Development





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Community Action Board > Page Insights

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Post Details



Community Action Board

March 18 ·

San Benito County Community Action Board is responsible for administering services in San Benito County to support low-income residents. Please help our organization identify the top service needs for 2022-2023 program by sharing your experience and opinion.

<https://survey.alchemer.com/s3/6212659/2022-2023-CAB-Survey>

Please share with friends & family! Every voice counts!

#HOMEResourceCenter #CommunityHomelessSolutions #SBCCAB
 #CommunityActionBoardHollister #CABSanBenito #CABHollister
 #CommunityActionWorks #CoalitionofHomelessServiceProviders
 #WeR1000Strong



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3,549

People Reached

219

Engagements

Boost Post

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33 Shares

Like

Comment

Share





CAP Community Input Session

Thursday, April 8, 2021

4:30 P.M.

Join Zoom Meeting

CAB Present: Christy Eggers, Ellen Laitinen

Guests: Mayor Ignacio Velazquez, Christina Soto/HOME Resource Center & 3 shelter guests, Veronica Ochoa/Youth Alliance

Staff: Enrique Arreola, Sylvia Jacquez,

Enrique Arreola called the session to order at 4:35 P.M. for the Community Action Plan, which is required every two years for Community Action Agencies.

Sylvia Jacquez: Provided a brief historical overview of how Community Action began.



COMMUNITY ACTION BOARD & WORKFORCE Development BOARD

SERVING SAN BENITO COUNTY SINCE 1978

The County CSWD is an equal opportunity employer/program



The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

San Benito County Community Action Plan



**San Benito County
community
Action
Board**
Helping People. Changing Lives.
Ending Poverty by Empowering People

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1

The Start of Community Action



Lyndon B. Johnson

U.S. President who signed the Economic Opportunity Act in 1964, which established the War on Poverty



Sargent Shriver

First director of the federal Office of Economic Opportunity



Edith Green

Democrat from Oregon who was a member of the U.S. house of Representatives and instrumental in the creation of the tripartite board structure Passed in 1967 - Created 3-Part Structure of CAA Board



Albert H. Quie

Republican from Minnesota who was a member of the U.S. House of Representatives and instrumental in the creation of the tripartite board structure Passed in 1966 Required at least 1/3 of CAA board members be representatives of the poor

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2

Sargent Shriver

- Enlisted by President Johnson to map out an approach to the War on Poverty
- Assembled a task force focused on changing the structure and policies of the larger social service system through community organization and aggressive advocacy
- Helped create the Office of Economic Opportunity (OEO) and served as its first director

3

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3

The Economic Opportunity Act

- Enacted August 20, 1964

Written into the EOA was the mandate that CAA programs at the local level be developed, conducted and administered with the “**maximum feasible participation** of residents of the areas served and members of the groups served.”

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4

The Start of Community Action

- In 1981, EOA was replaced by the **Community Services Block Grant Act** (CSBG) which combined 57 discretionary grants into 9 block grants to:
 - Reduce Federal spending
 - Limit Federal government’s role
 - Transfer responsibility and authority to state and local gov’ts

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5

What is the Community Services Block Grant (CSBG)?

- Federal funding to support local Community Action Agencies which are governed by the principle of community self help
- Funding is based on a calendar year (Jan-Dec)
- Funds are block granted to the States for oversight and administration
- States calculate and distribute funds to local Community Action Agencies based on the number of people documented in the US Census as living in poverty (Governed by State Government Code Section 12725-12729)

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2021 CSBG Income Eligibility

Persons In Household	Annual Income
1	\$25,760
2	\$34,840
3	\$43,920
4	\$53,000
5	\$62,080
6	\$71,160
7	\$80,240
8*	\$89,320

*For families/households with more than 8 persons, add \$9,080 for each additional person.

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Community Action Promise

PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities and makes America a better place to live. We care about the community and are dedicated to helping people, themselves, and each other.

Helping People Changing Lives

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**San Benito County
Community Action Board**

Mission: The Community Action Board is committed to advocate for the vulnerable population in our community with resources, knowledge, and opportunities for advancement and independence.



Vision: Ending Poverty by Empowering People

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**Tripartite Governance of
Community Action Partnership (CAP)**

**Mandated Three Part Administering Board Structure
(15 members-one from each representative district)**

- Representative of the Poor
- Representative of the Private Sector
- Representative of the Board of Supervisors

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Strategic Goals
Goal 1: Empowering Youth (Individual/Family Level)

ON-GOING STRATEGIES	ONE-TIME STRATEGIES
<ul style="list-style-type: none"> ■ Support Youth Prevention/Intervention services and Youth Training ■ Implement a Youth Job Training Program during summer months in partnership with America Job Center ■ Include Youth Member(s) on the Community Action Board ■ Sustain Youth Programs and Apprenticeships ■ Sustain Youth Programs and Apprenticeships ■ Sustain partnerships with local and regional youth service organizations 	<ul style="list-style-type: none"> ■ Host Community Action Board Community Rally Youth Event ■ Recruit and Approve youth for Youth Advisory Committee ■ Assess Program Resources for Youth ■ Develop program outcomes ■ Evaluate Results for Sustainability



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Strategic Goals
**Goal 2: Access to Housing & Sustainability
(Agency Level)**



ON-GOING STRATEGIES	ONE-TIME STRATEGIES
<ul style="list-style-type: none"> ■ Increase Housing Inventory for emergency, transitional and permanent housing ■ Attend local and regional Homeless Services Provider Meetings ■ Secure funding for housing, training, and outreach ■ Partner with other agencies to ensure sustainability of developed programs ■ Continue membership with the Coalition of Homeless Service Provider and Homeless Continuum of Care 	<ul style="list-style-type: none"> ■ Secure funding for Transitional Housing Units ■ Secure funding for the on-going operations of the Emergency Shelter ■ Identify CAB primary & alternate attendees for Homeless Services Provider Meetings ■ Create a CAB Programs Program Outcomes Handbook ■ Completion of Phase III of the HOME Resource Center for Transitional Housing Units

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Strategic Goals

Goal 3: Board & Staff Development (Agency Level)



ON-GOING STRATEGIES	ONE-TIME STRATEGIES
<ul style="list-style-type: none"> Planning between San Benito Community Action Board & Community Services Workforce Development Staff Attend & Complete required organizational performance trainings Participate and Engage in community events to leverage collaboration & input Board Orientation & Community Action Board Member Recruitment Provided 	<ul style="list-style-type: none"> Host and participate in Leadership Luncheon & Youth Rallies Conduct two (2) Annual board orientations for new members CAB members and staff attend community events to build partnerships and to promote awareness & community engagement Community Action Board recruitment is a priority for 100% board membership, board & staff recruit county-wide

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Strategic Goals

Goal 4: Community Outreach & Advocacy (Community Level)

ON-GOING STRATEGIES	ONE-TIME STRATEGIES
<ul style="list-style-type: none"> Promote programs and services through social media, on-line, PSA's, local news and other venues. Collaboration between Community Action Board and Workforce Development Board to promote awareness to the community Increase Participation in Community events, public meetings and collaboratives Make presentations at Board of Supervisors Meetings on a quarterly basis Engage with local elected officials to build awareness & support for the agency 	<ul style="list-style-type: none"> Host Community Action Board booths at community events; Participate & attend community gatherings Commitment Calendar developed for Community Action Board and review as Regular Agenda Item Develop Quarterly Community Action Board Quarterly Presentations at Board of Supervisors meetings Promote outreach and community engagement efforts to diverse populations to increase awareness of program services Seek funding opportunities for the sustainability of existing and new programs through outreach & partnerships

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What We've Accomplished



LIHEAP May Be Able To Help You

848 households received **\$287,273** in benefits toward the payment of a 48 hour shut-off notice, regular bill, wood or propane assistance through the Low-Income Home Energy Assistance Program (LIHEAP), CARES LIHEAP, or the Direct Assistance Program (DAP).

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What We've Accomplished

604 Homeless & Housing Support Programs issued **\$830,259.81** providing families and individuals opportunity for advancement by receiving rental assistance, utility assistance, move-in costs and dental care.

835 Hotel Vouchers totaling **\$545,491.12** were issued to provide temporary shelter for people experiencing homelessness in order to protect the most vulnerable individuals in our community & prevent the spread of COVID.

20 at-risk homeless families 30 adults and 53 children received emergency shelter from December - March in our Emergency Family Winter Shelter Program for homeless families.



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What We've Accomplished



Ribbon Cutting Ceremony, for the Housing Opportunity Meals Empowerment (H.O.M.E.) Resource Center year-round homeless shelter on December 1, 2017.

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What We've Accomplished

105 Homeless Individuals received emergency shelter at the year-round H.O.M.E. Resource Center. The overnight shelter converted to a 24/7 operation at 1/2 capacity due to COVID-19 in March 2020. Hotels were provided to high risk, vulnerable homeless individuals.

12 clients found full-time employment
15 found temporary employment
20 clients found permanent housing.
21,242 meals were provided.

Phase III of the H.O.M.E. Resource Center was completed in April 2021. A 6-unit transitional shelter with a community kitchen and laundry facilities will assist homeless in their transition to permanent housing. Move-in expected in June/July 2021

Shelter Manager, Christina Soto & CAB Member Shari Stevenson

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What We've Accomplished

366 Volunteer Income Tax Returns completed for low-to moderate-income households had their federal and state tax returns prepared by the **Volunteer Income Tax Assistance (VITA)** program. Of those, 32 completed their tax free of charge at myfreetaxes.com, saving them the cost of preparation. Refunds totaled **\$731,175** in federal and state refunds, of that amount **\$281,307** was Earned Income Tax Credits.



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What We've Accomplished

224 Food Vouchers issued individuals/families totaling **\$20,032.49** through various rental assistance programs and with partnership with local supermarkets.

CalFresh Food benefits can now be used to buy groceries ONLINE at select retailers

click home delivery!

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Community Needs

1. What are some of the **challenges** in providing for your family?
2. What kind of support would help you get or stay **Employed/Housed**?
3. What's **missing** from existing services that you would like to see added or improved?
4. Lastly, in your opinion, what do we need to do to work towards **ending poverty**?



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Opened Public Comment: Requested input on the following questions, or anything else that is a need in our community:

1. What are some of the **challenges** in providing for your family?
2. What kind of support would help you get or stay **Employed/Housed**?
3. What's **missing** from existing services that you would like to see added or improved?
4. Lastly, in your opinion, what do we need to do to work towards **ending poverty**?

One of Community Actions main goals is to eliminate poverty. Ending Poverty by Empowering People is the vision of the Community Action Board, so in your opinion, what do we need to do to end poverty? In general, any type of feedback, input on gaps and services and other needs. What is working, what is not? At this point I would like to open it up for feedback and I do hope that you add on to the comments. Comments will be documented and included as part of the Community Action Plan.

Veronica Ochoa: I can start, when I introduced myself I did mention that I started a new position within our agency but some of the calls that I've gotten from our community members is housing. We have a program called Avenida Program and its targeting young adults homeless. One of the problems that we heard is, because it was a grant that the agency got and it was young adults between the ages of 17 and 24 and we were able to pay up to 3 months of rent but we couldn't. They've been having a very difficult time finding rentals, landlords to house these young adults. This is a huge barrier that we've hit when trying to house these young adults. You know, um, the other thing that I also just recently had a problem with is when I called the county, you know how California had the rent relief program assistance? Here in Hollister, I wasn't able to get any assistance unless they had a legal eviction notice. The good this is that two of the families didn't have a legal eviction but they were behind on their rent. So that was two things that I can think of that supporting our community within our agency, something that we've had issues with or problems. *Veronica, can you clarify you said you wanted to obtain information on the legalities on eviction notices? I'm not to clear.* Yes, so it was resources for families who are in need of rental assistance. *Any other comments Veronica?* No

Would any other attendee like to share your thoughts?

After a brief silence Enrique Arreola mentioned that the survey is seeking information from community members on 13 different community needs in San Benito County including Youth, Housing, Housing Assistance, Resources, Seniors, Food, Shelter, Victims of Domestic Violence; to give you the opportunity to share your thoughts. You can base it on anything you feel is working, a community gap, what is not working. Again, your feedback is encouraged. If you prefer, you can share your feedback in chat.

Christy Eggers, Enrique, my feedback is from my acquaintances and friends is the biggest struggle is the lack of housing. Even if they can come up with a way to pay for it, it's just not available and so that is just my input from my standpoint. My question is, I'm learning the process, if someone

contact county services of any kind are they asked these questions and if so where does that information then go? *You're asking if residents call our offices and asks us these types of questions, what do we do with that? Is that your question.* Well, my question is, more with the limited number of people on these sessions you can ask us these questions we're not exactly who you want to be asking these questions of. So how are we asking what are the challenges, what kind of support would you like to see, what's missing, how can we do better? How are we asking the people we are trying to reach? How are we asking these questions? *There are gathering feedback in couple of ways, this being one way. We did our best to get this out on social media, to different partners, and our goal is to also distribute the survey with the goal that clients and the community provide their input. Anyone who is a part of this community whether its staff from other organizations, whether it is County or City Staff, but also the general public; it is important to get information, so you are absolutely right, we didn't get much public. Also, I mentioned the survey and we hope that residents; different populations whether they are homeless, seniors, veterans, youth we want their input so we depend not only on ourselves but also Community Action Board members, county city and everyone to help identify the needs of the community. The last survey we did we got close to 1000 responses which is great. We got very good data. This survey expands on a few different areas within the survey to give us additional data. Like the Youth Alliance is present so hopefully they share this with their clients.*

CAB Chair, Ellen Laitinen: I think one of the concerns that I have, obviously housing is an issue for sure, that is ongoing. But I'm actually, the primary concern I have the mental health of our youth. Especially going through this whole COVID thing. Where are we now with all of that because where we were last March is not where we are now. That would be my concern is looking a little bit deeper and connecting with the schools on where we are with that. *Good feedback, well noted, we will include your feedback within the community action plan. Part of the goal of establishing partnerships is talking about the Mental Health of youth and there's different organizations in town that do provide counseling services. I think the Youth Alliance is one and Community Solutions is another and Behavioral Health. It's a matter of establishing those partnerships and creating programs around and when pursuing funds, we will keep that in mind as well.*

No additional comments received. Meeting concluded at 5:17 P.M.