

SAN BENITO COUNTY

TRACEY BELTON, DIRECTOR

HEALTH & HUMAN SERVICES AGENCY

Community Services and Workforce Development

1161 San Felipe Road, Bldg, B

Hollister, CA 95023

(831) 637-9293

Fax (831) 634-0784 * www.sbccab.com

SAN BENITO COUNTY COMMUNITY ACTION BOARD (CAB)

Location: San Benito County Migrant Center

3235 Southside Road, Hollister, CA 95023



AGENDA

Thursday, September 11, 2025, from 5:15 pm to 7:00 pm

Mission: The Community Action Board is committed to advocate for the vulnerable population in our community with resources, knowledge, and opportunities for advancement and independence.

Vision: Ending Poverty by Empowering People

ELECTION for REPRESENTATIVES OF THE LOW-INCOME

5:15 P.M. – 5:30 P.M. An election will be held to vote on the application received for the Representative of the Low-Income. Results will be announced during the regular CAB meeting.

- **District #4 Representative of the Low-Income –**

-Elia Salinas

Representatives of low-income persons from each supervisorial district shall be democratically selected by members of the public, age 18 and over, attending public meetings of the CAB, who live within the supervisorial district to be represented.

- Introductions & Roll Call:** Roll will be taken to determine excused absences for attendance requirements.

CSBG-OS 5.5. Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/> *=Excused Absence, T=TEAMS					
District	Representing the Low-Income (L)		Representing the Board of Supervisors (P)		Representing the Private Sector (PR)
1-Zanger	<input type="checkbox"/>	Monica Hernandez	<input type="checkbox"/>	Sandra Patterson	<input type="checkbox"/> Ellen Laitinen, <u>Chair</u>
2-Kosmicki	<input type="checkbox"/>	Timothy Heavin	<input type="checkbox"/>	Yolanda Delgado, <u>Secretary</u>	<input type="checkbox"/> Vacant
3-Sotelo	<input type="checkbox"/>	Juan Cruz	<input type="checkbox"/>	Tonia Sunseri	<input type="checkbox"/> Christy Eggers, <u>V. Chair</u>
4-Curro	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Mel Tungate	<input type="checkbox"/> Shannan Matthews
5-Velazquez	<input type="checkbox"/>	Siada Mendez	<input type="checkbox"/>	Vacant	<input type="checkbox"/> Vacant

- General Information:**

- Public Comment Period:** Select the “Participants Tab” and click “Raise Hand” icon, the TEAMS facilitator will unmute you when your turn arrives. Guests may introduce themselves and request to comment on



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The County CSWD is an equal opportunity employer/program

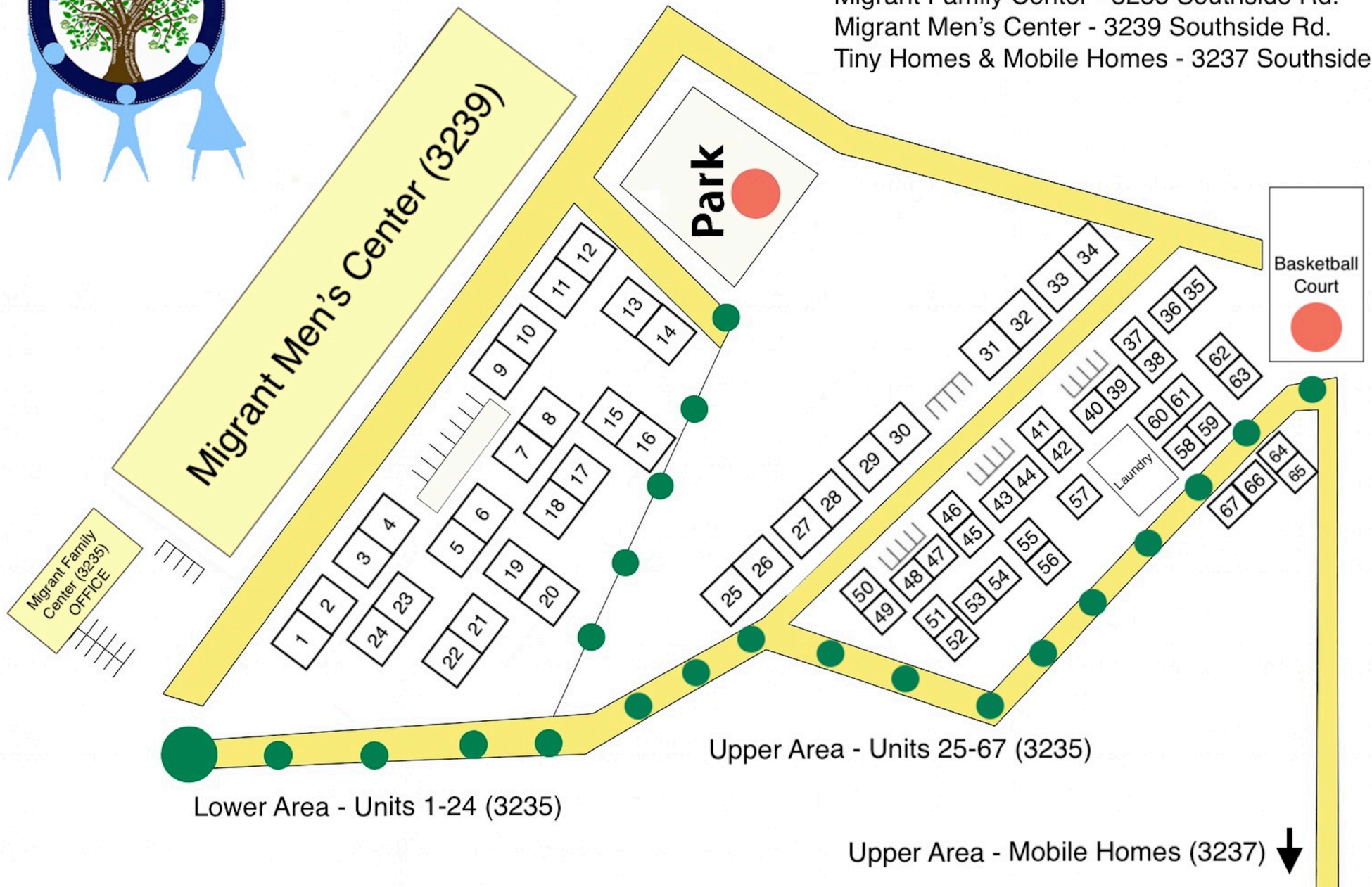


The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

Hollister Migrant Housing Center CAMPUS



Migrant Family Center - 3235 Southside Rd.
Migrant Men's Center - 3239 Southside Rd.
Tiny Homes & Mobile Homes - 3237 Southside Rd.



any non-agenda items. Time is limited to three (3) minutes per guest unless the board determines that more time is needed.

- B. **Amendments to the Agenda**: Board members may discuss amendments to the agenda.
- C. **Consent Items**: All items will be voted on without discussion and approved unless the board wishes to discuss further, at which time, they may request to pull the item for discussion and place the item on the Regular Agenda.
 - 1. **Board Membership**: Any applications received may be reviewed and approved for appointment to the board. There are currently four (4) vacancies on the board: District #2, Representative of the Private Sector, District #4, Representative of the Low-Income, District #5, Representative of the BOS and District #5, Representative of the Private Sector.
 - 2. **Approval of June 2025 CAB Meeting Minutes**: Review and approve the June 12, 2025 CAB Meeting minutes.
 - 3. **Approval of July 2025 CAB Meeting Minutes**: Review and approve the July 10, 2025, CAB Meeting minutes.

III. **Regular Agenda**:

- A. **Board Membership**: Elections results for District 4 Low-Income representative will be shared. Attached is the application received.
- B. **Migrant Center Summer Activities**: Elias Barocio, Migrant Center Manager, will provide a presentation on the enrichment summer activities the CAB approved.
- C. **Reducing the Number of CAB Meetings**: CAB members will discuss whether to reduce the total number of meetings per year from 10 to 6 meetings.
- D. **Leadership Luncheon**: Discuss the feasibility of holding a Leadership Luncheon this year or in 2026.
- E. **Committee Updates: CSBG-OS 6.1, CSBGOS 5.3:**
 - 1. **Strategic Planning Committee**: Discuss any follow-up items for the strategic plan.
 - 2. **Youth Committee**: Update from committee chair Christy Eggers.

IV. **Additional Informational and/or Announcements**:

- A. **Outreach Monthly Updates: CSBG-OS 1.1** - Staff and CAB members will report monthly on events/activities held and who participated.
 - B. **Migrant Center and Homekey Housing Project Tour**: Following the meeting, a tour of the Migrant Center and the Homekey Housing units will be held.
 - C. **Next Strategic Planning Committee Meeting**: Scheduled for Sept 30, 2025, 5pm at CSWD Offices.
- V. **ADJOURNMENT**: To next meeting is scheduled on **October 9, 2025**, at 5:30pm at CSWD.



**San Benito County
Community Action Board**

Return completed application to:

Andi Anderson

1161 San Felipe Road, Bldg B Hollister, CA 95023

(831) 637-9293 e-mail: aanderson@cosb.us

cc to

Clerk of the Board

481 Fourth St. Hollister, CA 95023

(831) 636-4000 e-mail: jfrechette@cosb.us

Date June 18, 2025

Name Elia Salinas Telephone 831.537.7312 ☐ Primary ☒ Cell

Mailing Address 304 Ridgemark Drive

Physical Address same above

Email Address eliasalinas@icloud.com

Occupation Retired; CEO of Community and Family Empowerment

Board of Supervisor Representative

Must be a San Benito County Board of Supervisor or their appointee, a San Benito County resident and will serve a 3-year term.

Private Sector

Must be a Member of an Organization or Business, in San Benito County, be a resident of San Benito County and will serve a 3-year term.

Low Income

Elected representatives of the poor: Representatives of the poor from each supervisorial district shall be democratically selected by members of the public attending public meetings of the CAB, who live within the supervisorial district to be represented and must either be living in poverty or be from an organization that represents low-income groups. Representatives elected to each supervisorial district must live in the district and will serve a 3-year term.

1. Which sector of the community will you represent? [click District Locator](#)

☒ Low Income ☐ Private ☐ Representative of the BOS District # 4 Angela Curro
☐ Youth ad hoc Committee

2. Name of referring organization/person supporting this application (If applicable)

3. Share your interest on why you would like to serve on the Community Action Board? Share how your commitment, passion or ability to serve aligns to the CAB mission.

My desire to serve on the Community Action Board of San Benito County is driven by a deep commitment to uplifting underserved populations and addressing the root causes of poverty and inequality. Through years of grassroots advocacy, I have worked to empower individuals and families from low socio-economic backgrounds, helping them access resources, understand their rights, and build confidence in their ability to shape their future.

In addition, I bring with me a wide network of relationship with local organizations and businesses that are aligned with the Board's mission and could serve as valuable partners in advancing its initiatives. I believe my lived experience, collaborative approach, and dedication to equity and inclusion will contribute meaningfully to the Board's vision and help drive sustainable, community-led solutions.

4. Do you have any special skills or qualifications that would benefit the overall vision and mission of the CAB?

☒ Yes ☐ No

If yes, please explain

My commitment to advocacy is grounded in empowering low-income through access, opportunity and voice. I maintain meaningful connections with community based organizations that align with and can enhance the boards's vision. By combining these

5. You will be expected to attend monthly Board meetings, and could be called on to serve on one or two committees. Your term will be for 3 years. Are you able to allow time necessary for Board Service?

☒ Yes ☐ No

6. Do you have any contracts or business relationships with Community Action Board or the San Benito County Community Workforce Development (CSWD) that involve any type of compensation?

☐ Yes ☒ No If yes, please explain

7. Have you ever received services at CSWD?

☐ Yes ☒ No If yes, what services and when (year)?

8. Have you ever been employed by CSWD?

☐ Yes ☒ No If so, when and where?

9. Are you related to an employee of the San Benito County CSWD?

☐ Yes ☒ No If so, what is the relationship?

10. Have you ever served on a Board of Directors?

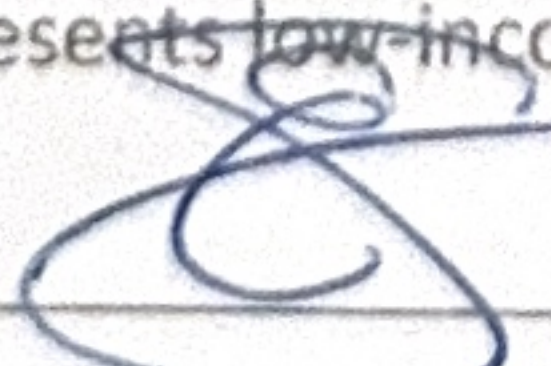
☒ Yes ☐ No If yes, when and where?

AgriPharma 2017-2020, Hollister

Statement of Commitment:

By my signature below, if nominated and elected to the San Benito County Community Action Board, I understand that I will attend, with frequency, the Community Action Board meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I understand I will be required to comply with the federal and state regulations that govern the agency. Applicants for the low-income representation certify that they meet the requirement of either living in poverty or be from an organization that represents low-income groups.

Signature



Date June 18, 2025

Submit



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SAN BENITO COUNTY COMMUNITY ACTION BOARD (CAB)

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MINUTES

Thursday, June 12, 2025 at 5:30 P.M.

Mission: The Community Action Board is committed to advocate for the vulnerable population in our community with resources, knowledge, and opportunities for advancement and independence.

Vision: Ending Poverty by Empowering People

For the health and safety of attendees all meetings are smoke & fragrance free

Chair, Ellen Laitinen, called the meeting to order at 5:45 P.M.

- I. **Welcome, Introductions & Roll Call:** Chair Ellen Laitinen called the meeting to order at 5:47 P.M. after confirming quorum was achieved. The meeting was hybrid via Microsoft Teams and in-person..

CSBG-OS 5.5. Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/> *=Excused Absence, T=TEAMS						
District	Representing the Low-Income (L)		Representing the Board of Supervisors (P)		Representing the Private Sector (PR)	
1-Zanger	<input checked="" type="checkbox"/>	Monica Hernandez	*	Sandra Patterson	<input checked="" type="checkbox"/>	Ellen Laitinen, <u>Chair</u>
2-Kosmicki	<input checked="" type="checkbox"/>	Timothy Heavin	<input checked="" type="checkbox"/>	Yolanda Delgado	*	Jessica Wohlander, <u>Secretary (Resigned)</u>
3-Sotelo	<input checked="" type="checkbox"/>	Juan Cruz	<input checked="" type="checkbox"/>	Tonia Sunseri	<input checked="" type="checkbox"/>	Christy Eggers, <u>V. Chair</u>
4-Curro	<input type="checkbox"/>	Vacant	<input checked="" type="checkbox"/>	Mel Tungate	<input checked="" type="checkbox"/>	Shannan Matthews
5-Velazquez	<input checked="" type="checkbox"/>	Siada Mendez	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Vacant
Staff: Andi Anderson, Enrique Arreola, Anthony Fedon						
Guests: Lawrence Hiner (CalCAPA)						

II. **General Information:**

A. **Public Comment Period:**

- No public comments were given.

B. **Amendments to the Agenda:** None proposed

- C. **Consent Items:** All items will be voted on without discussion and approved unless the board wishes to discuss further, at which time, they may request to pull the item for discussion and place the item on the Regular Agenda. **Motion/Second/Concur (M/S/C) Juan Cruz/ Monica Hernandez**



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1. **Approval of Minutes Regular CAB Meeting Minutes:** Reviewed and approved the Approval of May 8, 2025, CAB meeting minutes.
2. **Board Membership: Resignation Received** from Jessica Wohlander, District #2, Private Sector Representative.

III. **Regular Agenda:**

A. **Community Needs Assessment (CNA) and Community Action Plan (CAP) 2026–2027.**

Lawrence Hiner (CalCAPA) led a virtual session to finalize the Strategic Plan and review the CNA and CAP goals, metrics, and progress indicators. The board reviewed status updates for each Strategic Goal area and discussed establishing evaluation milestones and potential program adaptations. Specific items discussed:

- Dreamcatcher Program: A CDBG grant was denied due to the County's housing element status. The board may reapply next cycle.
- Youth Job Programs: The year-round work experience program is active. The summer youth component is currently unfunded.
- Community Youth Center: Long-term goal in planning; projected 3–5 year timeline.
- Youth Ad Hoc Committee: Still forming; mentorship and evaluation frameworks discussed.
- Permanent Housing Development: Current projects are behind schedule; 190-unit 5-year goal is behind. 16 units are now being built.
- Emergency Shelter Funding: Funding secured for the current year; additional funding needed for next fiscal cycle.
- Evaluation Milestones: Due dates and reapplication windows were identified for each item in the strategic plan.

Action: Final Strategic Plan draft to be updated with identified evaluation dates and program statuses. No formal vote required.

- B. **Board Member Field Trip:** Discussion Only. Members expressed interest in visiting the Migrant Center and Homekey units in July or September. Staff will follow up to confirm scheduling and logistics.
- C. **Slate of Officers for FY 25/26:**

The Nominating Committee presented the proposed slate:

- Chair: Ellen Laitinen
- Co-Chair: Christy Eggers
- Secretary: Yolanda Delgado

Motion to Approve Slate: M/S/C – Monica Hernandez / Tonia Sunseri

D. **Committee Updates: CSBG-OS 6.1, CSBGOS 5.3:**

1. **Strategic Planning Committee:** Lawrence Hiner facilitated a deep dive into the Strategic Plan review. The committee will follow up with formal edits. Priorities and outcome targets were updated.

IV. **Additional Informational and/or Announcements:**

- A. **HHAP-6 Community Input Meeting:** Scheduled for Thursday, June 19, 2025, 5:30–6:30 P.M.
Location: CSWD Conference Room, 1161 San Felipe Rd, Building B
Virtual Option: <https://bit.ly/hhap6info>

- V. **ADJOURNMENT:** To next meeting is scheduled on Thursday, July 10, 2025, at 5:30 P.M.
M/S/C Mel Tungate/Shannan Matthews at 7:44 P.M.



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Health & Human Services Agency

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MINUTES

Thursday, July 10, 2025 at 5:30 P.M.

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Vision: Ending Poverty by Empowering People

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Chair, Ellen Laitnen, called the meeting to order at: 5:30 P.M.

- I. **Welcome, Introductions & Roll Call:** Roll was taken to determine excused absences for attendance requirements.

CSBG-OS 5.5. Quorum Met: Yes <input type="checkbox"/> No <input type="checkbox"/> *=Excused Absence, T=TEAMS					
District	Representing the Low-Income (L)		Representing the Board of Supervisors (P)		Representing the Private Sector (PR)
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2-Kosmicki	<input checked="" type="checkbox"/>	Timothy Heavin	*	Yolanda Delgado, Secretary	<input type="checkbox"/> Vacant
3-Sotelo	<input checked="" type="checkbox"/>	Juan Cruz	*	Tonia Sunseri	<input checked="" type="checkbox"/> Christy Eggers, <u>V. Chair</u>
4-Curro	<input type="checkbox"/>	Vacant	<input checked="" type="checkbox"/>	Mel Tungate	<input checked="" type="checkbox"/> Shannan Matthews
5-Velazquez	<input checked="" type="checkbox"/>	Siada Mendez	<input type="checkbox"/>	Vacant	<input type="checkbox"/> Vacant

- II. **General Information:**

A. **Public Comment Period:** No public comments were received.

B. **Amendments to the Agenda:** It was noted that the approval of prior meeting minutes would be deferred until the September meeting to allow additional review.

- III. **Consent Items:** All items will be voted on without discussion and approved unless the board wishes to discuss further, at which time, they may request to pull the item for discussion and place the item on the Regular Agenda. **Motion/Second/Concur**

A. **Approval of Minutes Regular CAB Meeting Minutes:** Deferred until September 2025.

B. **2024 CSBG Close-Out Letter:** Received.

C. **Board Membership:** Staff noted that vacancies continue to be advertised. Applications are pending review.

(M/S/C) Juan Cruz/Sandra Patterson/Motion carried

- IV. **Regular Agenda:**



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A. **CalCAPA Annual Conference 2025**: Discussion held regarding approval for two staff members to attend the conference in Palm Springs, November 3–6, 2025

- Some members expressed interest in board attendance as well, noting the value of exposure to statewide training.
- Motion: Approve registration for two staff.

(M/S/C) Christy Eggers / Sandra Patterson/ Motion carried

B. **CAB Outreach**: Discussion of upcoming events where officials could be invited.

- Noted the need to strengthen outreach and ensure presence at community events.
- Board members will reach out to BoS to invite them to the public meeting on 7/21/25. No formal motion received.

C. **HHAP Round 6 Grant Update**: Staff provided an update on the June 21st, 2025 at 11am input session.

- Summary included stakeholder attendance, survey responses, and alignment with San Benito's homelessness strategic plan. No action required.

D. **Committee Updates (CSBG-OS 6.1, CSBG-OS 5.3)**:

- Strategic Planning Committee: Roster reviewed. Vacancies due to resignations were noted. Discussion included process for appointments.
- Board will wait to review new members for placement on committee. No formal motion received.

V. **Additional Informational and/or Announcements**:

A. **Outreach Monthly Updates**: Board and staff reported on recent outreach activities. No more funds for future encampment sweeps so clearing the river is on hold for the moment.

B. **September 11 Board Meeting**: Reminder that the meeting will be held at the Migrant Center with a tour of the Homekey Housing Units. Board members requested a map of the migrant center.

C. **Organizational Standards**: State due date August 30, 2025. Discussion on required trainings and board obligations.

D. **Save the Date**: Staff provided an overview of CalCAPA's Advocacy Day. The next advocacy day is April 1, 2026 in Sacramento.

E. **CalCAPA Training Calendar**: List of trainings distributed for board review. Staff will follow-up with CalCAPA to determine mandatory trainings.

F. **Upcoming Health Fair**: First 5 is hosting a health fair on 9/12/25 from 10am-1pm.

G. **Reminders**: Chair reminded board they are down four (4) members and eight (8) need to be present for quorum. Members are reminded that the CAB must meet at least eight (8) times per year.

VI. **ADJOURNMENT**: The next meeting is scheduled on **September 11, 2025 at 5:30 P.M. at the Migrant Center**. The meeting was adjourned at 6:40pm

(M/S/C) Sandra Patterson/ Mel Tungate/ Motion carried